



**PUBLIC MINUTES  
OF THE  
ORDINARY MEETING  
OF COUNCIL  
HELD ON  
THURSDAY, 19 AUGUST 2021**

**Council Chambers  
Honour Avenue  
Wyalkatchem**

**Commencement: 4:14pm**

**Closure: 8:06pm**

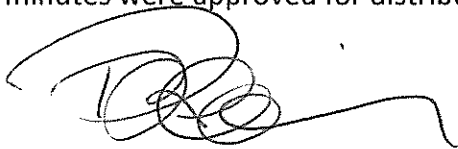
**Preface**

When the Chief Executive Officer approved these Minutes for distribution they are in essence "Unconfirmed" until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The "Confirmed" Minutes are then signed off by the Presiding Member.

**Unconfirmed Minutes**

These minutes were approved for distribution on 26 August 2021.



Peter Klein  
Chief Executive Officer

**Confirmed Minutes**

These minutes were confirmed at the Ordinary Meeting of Council held 16 September 2021.

Signed: .....  


Cr Quentin Davies, Shire President and Presiding Member  
Shire of Wyalkatchem

*Note: The Presiding Member at the meeting at which the minutes where confirmed is the person who signs above*

**DISCLAIMER**

*No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.*

## **DISCLOSURE OF INTEREST**

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

### Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

### Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

### Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

### Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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**1. DECLARATION OF OPENING**

The Chairperson, Shire President Cr Davies opened the meeting at 4:14pm

**2. PUBLIC QUESTION TIME**

**2.1. Response to Public Questions Previously Taken on Notice**

Nil

**2.2. Declaration of Public Question Time opened**

Public Question Time opened at 4:14pm

There were no members of the public.

**2.3. Declaration of Public Question Time closed**

Public question Time closed at 4:14pm

**3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

**3.1. Attendance**

Members:	Cr. Quentin Davies	President (Presiding Member)
	Cr. Owen Garner	Deputy President
	Cr. Emma Holdsworth	(Joined at 4:30pm)
	Cr. Stephen Gamble	
	Cr. Mischa Stratford	

Staff:	Peter Klein	Chief Executive Officer
	Ally Bryant	Manager of Corporate Services
	Stephanie Elvidge	Governance Executive Officer
	Terence Delane	Manager of Works

**3.2. Apologies**

Nil

**3.3. Approved Leave of Absence**

Ally Bryant will be on leave from 20<sup>th</sup> September until 1<sup>st</sup> October 2021 inclusive.

**3.4. Applications for Leave of Absence**

Nil

**4. OBITUARIES**

Nil

**5. PETITIONS, DEPUTATIONS, PRESENTATIONS**

**5.1. Petitions**

Nil

**5.2. Deputations**

Nil

### 5.3. Presentations

Manager of Works, Terry Delane, gave an update on Major Projects.

## 6. DECLARATIONS OF INTEREST

### 6.1. Financial and Proximity Interest

Nil

### 6.2. Impartiality Interests

*Councillor Holdsworth, Councillor Gamble, Councillor Stratford, Cr Davies and Cr Garner declared an Impartiality Interest in **Item 14.1 COMMUNITY CLUB – SHADED VIEWING AREA.***

*The extent of their interest is:*

- *Cr Holdsworth is a member of the Wyalkatchem Community Club*
- *Councillor Gamble is a member and the president of the Wyalkatchem Community Club*
- *Councillor Stratford is a member of the Wyalkatchem Community Club and the Wyalkatchem Tennis Club, and pays fees to both clubs.*
- *Cr Davies is a member of the Wyalkatchem Community Club*
- *Cr Garner is the vice president of the Wyalkatchem Community Club*

*All Councillors will participate and vote on the matter.*

*Cr Davies and Cr Garner declared an Impartiality Interest in **Item 10.2.2 RECREATION RESERVE – SOUTH WICKET***

*The extent of their interest is:*

- *Cr Davies is a life member of the Wyalkatchem Yorkrakine Cricket Club*
- *Cr Garner is a member of the Wyalkatchem Yorkrakine Cricket Club*

*Councillors will participate and vote on the matter.*

## 7. CONFIRMATION AND RECEIPT OF MINUTES

### 7.1. Confirmation of Minutes

#### 7.1.1. Ordinary Meeting of Council – 15 July 2021

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 15 July 2021 (Attachment 7.1.1)

#### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

**(324/2021) Moved: Cr Stratford**

**Seconded: Cr Gamble**

***That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 15 July 2021 (Attachment 7.1.1) be confirmed as a true and correct record.***

**CARRIED 4/0**

**7.1.2. Special Meeting of Council – 30 June 2021**

Minutes of the Shire of Wyalkatchem Special Meeting held on Friday 30 July 2021  
(Attachment 7.1.2)

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:**

***(325/2021) Moved: Cr Stratford***

***Seconded: Cr Garner***

***That the minutes of the Shire of Wyalkatchem Special Meeting of Council of Friday 30 July 2021 (Attachment 7.1.2) be confirmed as a true and correct record.***

***CARRIED 4/0***

**7.2. Receipt of Minutes**

**7.2.1. NEWROC Executive Minutes – 27 July 2021**

Minutes of the NEWROC Council Meeting held on Tuesday 27 July 2021 (Attachment 7.2.1)

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:**

***(326/2021) Moved: Cr Gamble***

***Seconded: Cr Garner***

***That the minutes of the NEWROC Council Meeting of Tuesday 27 July 2021 (Attachment 7.2.1) be received by Council.***

***CARRIED 4/0***

**7.2.2. NEWTRAVEL General Meeting Minutes – 29 July 2021**

Minutes of the NEWTRAVEL General Meeting held on Thursday 29 July 2021 (Attachment 7.2.2)

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:**

***(327/2021) Moved: Cr Stratford***

***Seconded: Cr Garner***

***That the minutes of the NEWTRAVEL General Meeting of Thursday 29 July 2021 (Attachment 7.2.2) be received by Council.***

***CARRIED 4/0***

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Cr Davies commented on the projects currently in progress around the town, and his satisfaction that many years of research was coming to fruition.

Cr Davies congratulated those involved on the preparation and success of the Long Ladies' Lunch and how proud he was that the Shire of Wyalkatchem had been able to sponsor the event via the Community Grant process.

Cr Davies expressed his appreciation to the Manager of Corporate Services, Ally Bryant, for her dedication and hard work in the time that she has been with the Shire of Wyalkatchem. On behalf of Council, Cr Davies wished Ally well in her future endeavours. Ally will remain with the Shire until October 2021.



- 9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**
- 9.1.** Item 14.1 COMMUNITY CLUB – SHADED VIEWING AREA
- 9.2.** Item 14.2 SUBDIVISION APPLICATION – NEMBUDDING

## 10. REPORTS

### 10.1. CORPORATE AND COMMUNITY SERVICES

#### 10.1.1. ACCOUNTS FOR PAYMENT – JULY 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 August 2021
Reporting Officer:	Tegan Maitland, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for payment – July 2021

#### SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

#### BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

#### COMMENT

The July payment listing is presented for Council endorsement.

After the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$0.00.

Previous Accounts for Payment report concluded with the following cheque/EFT numbers;

Bank Account	Payment Type	Last Number	First Number in report
Municipal	Cheque	16889	No Payment
Municipal & Trust	EFT	EFT1284	EFT1285
Reserves	EFT	EFT	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

#### STATUTORY ENVIRONMENT

*Local Government (Financial Management) Regulations, S13.1*

#### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2020/2021 Annual Budget.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans</li> </ul>

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION:**

*(328/2021) Moved: Cr Stratford*

*Seconded: Cr Garner*

*That Council endorse the following payments for the month of July 2021:*

- 1. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$330,299.33;*
- 2. Direct Debit (DD) payments in the Municipal Fund totalling \$6,077.15;*
- 3. Payroll Journal (JNL) payments in the Municipal Fund totalling \$53,462.51;*
- 4. Total payments for the month of June 2021 being \$389,838.99.*

**CARRIED 4/0**

**10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – JUNE 2021**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 August 2021
Reporting Officer:	Tegan Maitland
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Cards – JUNE 2021

**BACKGROUND**

Council governance procedures requires the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and CEO. The credit card statement for June 2021 was unable to be presented at the May Ordinary Meeting of Council due to the date it was received.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management s.6.4*  
*Local Government (Financial Management) Regulations 1996, R34*

**POLICY IMPLICATIONS**

Policy Number 2.1 – Purchasing Policy.  
 Policy Number 2.3 – Credit Card Policy.

**FINANCIAL IMPLICATIONS**

Nil. Reported expenditure is assessed by management as being consistent with the FY21 Annual Budget.

**COMMUNITY & STRATEGIC OBJECTIVES**

This matter is consistent with the following Strategic Community Plan goal.

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans</li> </ul>

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION:**

*(329/2021) Moved: Cr Gamble*

*Seconded: Cr Garner*

*That Council endorse credit card payments for the period 29 May to 28 June 2021, totalling \$1398.28 (refer attachment 10.1.2).*

**CARRIED 4/0**

**10.1.3. ACCOUNTS FOR PAYMENT – CREDIT CARDS – JULY 2021**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 August 2021
Reporting Officer:	Tegan Maitland
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.3 – Credit Cards – JULY 2021

**BACKGROUND**

Council governance procedures requires the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and CEO.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management s.6.4*  
*Local Government (Financial Management) Regulations 1996, R34*

**POLICY IMPLICATIONS**

Policy Number 2.1 – Purchasing Policy.  
 Policy Number 2.3 – Credit Card Policy.

**FINANCIAL IMPLICATIONS**

Nil. Reported expenditure is assessed by management as being consistent with the FY21 Annual Budget.

**COMMUNITY & STRATEGIC OBJECTIVES**

This matter is consistent with the following Strategic Community Plan goal.

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans</li> </ul>

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION:**

*(330/2021) Moved: Cr Stratford*

*Seconded: Cr Garner*

*That Council endorse credit card payments for the period 29 June to 28 July 2021, totalling \$6514.17 (refer attachment 10.1.3).*

**CARRIED 4/0**

Cr Holdsworth joined the meeting at 4:31pm

#### **10.1.4 MONTHLY FINANCIAL REPORT – JULY 2021**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 August 2021
Reporting Officer:	Ally Bryant, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.4 – Monthly Financial Report – July 2021

#### **BACKGROUND**

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1)(d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

#### **COMMENT**

The attached report includes:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes are supporting documents to the Statements of Financial Activity for Councillors' information.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management S6.4*  
*Local Government (Financial Management) Regulations, R34*

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

Nil – Monthly Statement of Financial Activity reporting on council's current financial position

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

**Goal: Transparent, accountable and effective governance.**

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans</li> </ul>

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION:**

***(331/2021) Moved: Cr Stratford***

***Seconded: Cr Gamble***

***That Council accepts the Statement of Financial Activity for the month ending 31 July 2021 (refer attachment 10.1.4)***

***CARRIED 5/0***

## **10.2. GOVERNANCE AND COMPLIANCE**

### **10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT – JULY / AUGUST 2021**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	11 August 2021
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

#### **SUMMARY**

This report is prepared by the CEO to provide Council and the Wyalkatchem community with information about CEO activities and Council operations.

#### **COMMENT**

Since the last report the CEO has attended the following substantial meetings and events to progress community and Council's interests;

- NEWROC Executive Meeting (Wyalkatchem)
- 20<sup>th</sup> Energy in WA Conference (on behalf of NEWROC)
- Leanne Parola – Trayning CEO re finance team structure
- Kathy Balt Regional Engagement Officer, Water Corporation
- Zamien Sumich – VSUN Energy re power reliability
- Dr Emmanuel Awogun re GP services
- Brady Garner & Jimmy Ryan re South Wicket

#### **STATUTORY ENVIRONMENT**

There are no direct statutory implications in relation to this item.

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications in relation to this item.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

These meetings and their actions delivers the Strategic Community Plan objective to be a responsive, ratepayer focussed organisation that demonstrates community inspired leadership.

**Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.**



Goal No.	Action No.	Actions
<b>10 Transparent, accountable and effective governance</b>	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.2	Ensuring sound financial management and plans for the Shire's long term financial sustainability
	10.3	High quality corporate governance, accountability and compliance
	10.4	Maintaining Integrated Strategic and Operational plans
<b>12 Form strategic partnerships and advocate for the community</b>	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:**

*(332/2021) Moved: Cr Gamble*

*Seconded: Cr Stratford*

*That Council accepts the Chief Executive Officer's report for the month of July / August 2021.*

**CARRIED 5/0**

*Cr Stratford left the meeting at 4:57pm*

*Cr Stratford returned to the meeting at 4:58pm*

**COUNCIL RESOLUTION:**

**(333/2021) Moved: Cr Gamble**

**Seconded: Cr Stratford**

**That Council note the addendum to item 10.2.2 including the updated Officer Recommendation RECREATION RESERVE – SOUTH WICKET and change the vote to an absolute majority.**

**CARRIED 5/0**

Cr Davies and Cr Garner declared impartiality interest in Item 10.2.2, see 6.2 Declarations of interest.

**10.2.2. RECREATION RESERVE – SOUTH WICKET**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 August 2021
Reporting Officer:	Peter Klein (CEO)
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

**BACKGROUND**

In response to the South Wicket's lack of grass cover and general poor condition, Sam Harder Wheatbelt Lawn Care & Renovations was invited to assess the wicket and to provide agronomic advice on its future maintenance.

Unfortunately, due to an infestation of African Lawn Beetle combined with poor soil health & structure the advice was that the wicket had reached the end of its productive life.

Due to this prognosis and the availability of specialist equipment, the turf was stripped.

These events brought forward a decision on the South Wicket's future and it would appear that three options are currently available;

1. do nothing and focus all future matches on the north wicket;
2. reinstate the South (turf) Wicket to maintain Wyalkatchem's advantage over other clubs through its ability to host two cricket matches concurrently on turf wickets; or
3. replace the South Wicket with an all-weather concrete block & synthetic wicket.

A meeting with Jim Ryan & Brady Garner from the West Yorkkrakine Cricket Club was held on 10 August. The parties agreed to reconvene to discuss the matter further once the costs of options 2 & 3 (refer above) had been established.

A double header cricket fixture in Wyalkatchem is pencilled in for February 2022 to formally celebrate the Wyalkatchem's Cricket Association's centenary.

The South Wicket is unlikely to be available for use during the 2021/22 season if a turf wicket is to be reinstated however, we consider that an all-weather wicket could be available from the season's commencement if a timely decision to proceed is made.

Estimated costs for each option are as follows;

Cost Item	Do-nothing	Turf	All-weather
Capital/Reinstatement	\$0	\$25,000	\$18,000
Ongoing maintenance	\$0	\$11,700	\$0
<b>Total</b>	<b>\$0</b>	<b>\$36,700</b>	<b>\$18,000</b>

Over the last two years the cost of preparing the North Wicket for fixtures has averaged \$17,980.

#### STATUTORY ENVIRONMENT

Nil

#### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

Increases capital expenditure during FY22 by \$18,000 but reduces operating expenditure by permanently eliminating the need to maintain the South Wicket.

#### COMMUNITY & STRATEGIC OBJECTIVES

This resolution addresses the following Strategic Community Plan objective;

#### Objective: A healthy, safe, active and engaged community

Objective No.	Strategies	Action No.	Actions
2	Active and supported sporting, cultural and social clubs & groups	1.1.2.7	Provide appropriate support for infrastructure developments that enhance club services

#### VOTING REQUIREMENT

Absolute Majority

#### COUNCIL RESOLUTION:

*(334/2021) Moved: Cr Holdsworth*

*Seconded: Cr Stratford*

*Subject to the West Yorkrakine Cricket Club's support, Council commits to;*

- 1) replace the South (turf) Wicket with an all-weather pitch (concrete block with synthetic wicket): and*
- 2) amend the FY 21-22 budget by;*
  - i. by transferring \$18,000 from the Sport and Recreation Facilities Reserve;*
  - ii. increasing capital expenditure under the Infrastructure Other item by \$18,000.*

**CARRIED 5/0**

### **10.3. WORKS AND SERVICES**

#### **10.3.1. MANAGER OF WORKS REPORT – JULY / AUGUST 2021.**

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	10 August 2021
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	A PowerPoint project update will be provided during the meeting

#### **SAFETY**

1. Reported Incidents as follows;
  - a. Communication breakdown between motorist and grader driver where the motorist was assumed to have a 2way radio. (they did but it was not turned on) The grader was flashing his lights to invite them to pass, where the motorist thought he was being rude. No damage, no retraining of staff required.
  - b. A light tower blew over in the severe storm on the 30<sup>th</sup> July. The garden crew acted quickly and admirably to get electricians to isolate and cordon off the area, pending further investigation and instruction.
  - c. A staff member was observed using an incorrect and ergonomically wrong method to remove a dead tree branch, exposing himself to potential injury.
2. Safety committee met on the 14<sup>th</sup> July with the following key initiatives.
  - a. H & S Representative Induction
  - b. Compile a comprehensive Risk Register
  - c. Update the Training Register and assess gaps.

#### **ROADS – MAJOR PROJECTS**

We have no major projects currently underway.

M of W attended two Regional Road Group Meetings.

1. North Section met in Muka with no real outcomes.
  - I. It was noted that the Shire only has a vote of an elected councillor is present.
  - II. A CEO or M of W has no voting right.
  - III. Cunderdin and Tammin Road projects final claim of 20% submitted. A request has been made to replace the transfer of funds (\$19K) previously reallocated from Cunderdin Rd to Tammin Rd.
2. Northam Meeting
  - I. There is no funding allocated for Blackspot this FY.
  - II. There is no funding allocated from the Secondary Freight Network this year.
  - III. Cunderdin Rd currently ranked 12 out of 18 on list.
  - IV. M of W and Peter Hall (MRWA) currently working on a business case for the Koorda Road (Gnuca - Nalkain) for 2022/23
  - V. RRG working on a mechanism to vary budgets mid-year to cover cost escalations.

Projects Scheduled for Q3, Q4 this FY;

- Cunderdin-Wyalkatchem Rd; SLK 29.05 to 31.05. Total Project Budget \$322K
- Tammin-Wyalkatchem Rd; SLK 19.7 to 21.83. Total Project Budget \$101K

Blackspots being investigated for funding;

1. Wylie-Dowerin - Benjaberring-Hindmarsh Rds intersections.
2. Hobden – Divers Rd intersection

*Forward Road program to be presented.*

### **MAINTENANCE GRADING**

- 4 days lost due to weather
- Program still progressing well. Fleet utilised has included Marty Grant's (Eric) grader, Garn Nom. grader and S of W grader.
  - Roads still to be completed include;
    - North East quadrant – Gambrell Rd, Rhind Rd
    - North West quadrant
      - All except Old Nalkain Rd
    - South West quadrant
      - All except Ross Rd.
    - South East quadrant
      - Complete

*Updated map to be presented*

### **PARKS / TOWN SERVICES CREW**

- More issues with hooning, vandalism and theft around town.
  - Donuts on the trotting track 18.07
  - Sign at entrance damaged and stolen. 21.07
  - Broken bottles at the entrance 06.08
  - More donuts at trotting track 09.08
    - Security upgrade plan being developed for Council's consideration.
- Plan to upgrade the Pioneer Park and other areas around town using work camp personnel. (painting of street art/machinery, garden beds and rockeries etc)

### **BUILDINGS**

- Rec Ground mains water pipe replacement requires a new line from meter to buildings.
- Kitchen and bar pavilions locks have been changed.

### **SWIMMING POOL RENOVATION**

Several attempts have been made to meet with Wet Deck aquatics to discuss the removal of non-compliant infrastructure, earthing and leakage issue have not been successful. The pool has been filled to a level necessary to prevent a cave in.

- Diving boards being removed mid-August.
- Perimeter fence to be replaced ASAP.
- Reticulation to be updated and possibly amended.

### **WASTE MANAGEMENT**

- Long term plans for the tip being drafted in consult with ASK Waste Management.
- Strip mining concept. South east corner location. Fencing with shade cloth to prevent escape of waste.
  - *To be presented*

### **OTHER PROJECTS**

- **WWTP**
  - Contractors due 31<sup>st</sup> August.
- **Gamble St Upgrade**
  - Progress as per program
  - Survey in conjunction with the Streetscape overrun of costs.
  - Sleeves for pipe to Pioneer Park tank installed. (plan TBC)
    - *To be presented*
- **Recreation Ground**
  - Reticulation to be upgraded
  - Vertimowing strongly recommended.
  - Wicket block plan to be established and acted on top prepare for upcoming events and summer sports.
  - Light tower to be replaced.
  - Others to be inspected, passed and rejuvenated as necessary
  - Locked trotting track off to minimize hooning.
  - Clean out of drain to dam.
    - *To be presented*
- **Streetscape**
  - Survey data sent to Architects. Refer to CEO's notes
- **Vehicle/Plant**
  - Replacement vehicle pricing requested. Prices not too hand at time of print.
  - Major repairs to ride on mower required.

### **Aerodrome**

- Runaway overlay instructed by CASA.
- Programming to be in conjunction with other road works.
- Smoke alarms had to be upgraded in the Terminal building.

### **Butlin Street Depot**

- Costs being sourced for; Donga, Power, Water, Roads, Fuel.
- Not to hand at time of print.
- *Drawing to be presented*

### **15 Piesse St demolition**

- RFQ sent to 5 contractors. 2 declined, 2 no response, Indicative quote received from WA Demolition of \$10K - \$12K. Site inspection to confirm.

### **Private works**

- Nil

**Staff**

- Performance reviews this month.

**STATUTORY ENVIRONMENT**

There are no statutory environment implications in relation to this item.

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no financial implications in relation to this item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

**Goal 8: Our built environment responds to the accessibility and connectivity needs of all.**

Outcome No.		Action No.	Actions
<b>Goal 8</b>	<b>Our built environment responds to the accessibility and connectivity needs of all</b>	8.1	Improving safety on road, cycle and footpath networks
		8.2	Developing & planning community infrastructure to improve use & social interaction
		8.3	Implement Aged Friendly Plan
		8.4	Implement the Disability Access and Inclusion Plan (DAIP)

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:**

*(335/2021) Moved: Cr Garner*

*Seconded: Cr Stratford*

*That Council accept the Manager of Work's report for the month of July 2021.*

**CARRIED 5/0**

*Cr Holdsworth left the meeting at 5:56pm*

*Cr Holdsworth re-joined the meeting at 5:59pm*

**10.4. PLANNING AND BUILDING**

*Subdivision application – See matters behind closed doors, Item 14.2*



**11.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**13.URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Nil

*Cr Gamble left the meeting at 6:42pm*

*Cr Gamble re-joined the meeting at 6:43pm*

*Mr Delane left the meeting at 6:44pm*

*Mr Delane re-joined the meeting at 6:46pm*

*Cr Holdsworth left the meeting at 6:46pm*

*Cr Holdsworth re-joined the meeting at 6:48pm*

*Mrs Bryant left the meeting at 6:57pm*

*Mrs Bryant re-joined the meeting at 6:59pm*

*Ms Elvidge left the meeting at 6:59pm*

*Ms Elvidge re-joined the meeting at 7:02pm*

Cr Holdsworth, Cr Gamble, Cr Stratford, Cr Davies and Cr Garner declared an impartiality interest in Item 14.1, see 6.2 *Declarations of interest*.

**14.MATTERS BEHIND CLOSED DOORS**

**14.1.COMMUNITY CLUB – SHADED VIEWING AREA**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 August 2021
Reporting Officer:	Peter Klein – CEO
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	14.1 – Proposal – outdoor area – confidential

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION:**

*(336/2021) Moved: Cr Stratford*

*Seconded: Cr Holdsworth*

*That Council moves behind closed doors in accordance with Section 5.23 (2)(b) and 5.23 (2)(c) of the Local Government Act 1995, to deal with matters that relate to:*

- *the personal affairs of a person*
- *matters of a contract which may be entered into, by the local government*

**CARRIED 5/0**

**BACKGROUND**

During its FY21 budget deliberation the Council approved a grant of \$100,000 to the Community Club to support the construction of a “shaded viewing area” as an incentive for Tennis Club relocation and to complement the new tennis courts development.

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

Nil - \$100,000 allocated in the FY22 budget.

**COMMUNITY & STRATEGIC OBJECTIVES**

This resolution addresses the following Strategic Community Plan objective;

**Objective: A healthy, safe, active and engaged community**

Objective No.	Strategies	Action No.	Actions
2	Active and supported sporting, cultural and social clubs & groups	1.1.2.7	Provide appropriate support for infrastructure developments that enhance club services

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

- i. That Council decide those elements of the Community Club Decking Project that it is prepared to fund and which elements are outside the scope of its \$100,000 funding commitment.*
- ii. That Council reconvene to confirm its final funding commitment to this project subject to the Community Club;*
  - submitting copies of its current financial statements; and*
  - completing its value for money assessments (procurement process) and submitting final project documentation*

**VOTING REQUIREMENT**

Simple Majority

***(337/2021) Moved: Cr Stratford***

***Seconded: Cr Holdsworth***

***By agreement of the mover and seconder, the wording was altered to read as follows-***

- iii. That Council decide those elements of the Community Club Decking Project that it is prepared to fund and which elements are outside the scope of its \$100,000 funding commitment.*
- iv. That Council confirm its final funding commitment to this project subject to the Community Club;*
  - submitting copies of its current financial statements; and*
  - completing its value for money assessments (procurement process) and submitting final project documentation*

**CARRIED 5/0**

**AMMENDMENT**

***(338/2021) Moved: Cr Gamble***

***Seconded: Cr Stratford***

***That the resolution be amended to "In recognition of Councils commitment to the relocation of the Tennis Club and in partnership with the Community Club; Bowling Club and Tennis Club, Council agrees to support the delivery of a shaded viewing platform at the Community Club by contributing \$60,000 and the vote be changed from a simple to an Absolute Majority"***

**CARRIED 5/0**

**VOTING REQUIREMENT**

Absolute Majority

**COUNCIL RESOLUTION**

***(339/2021) Moved: Cr Garner***

***Seconded: Cr Stratford***

***In recognition of Councils commitment to the relocation of the Tennis Club and in partnership with the Community Club; Bowling Club and Tennis Club, Council agrees to support the delivery of a shaded viewing platform at the Community Club by contributing \$60,000.***

**CARRIED 5/0**

Cr Stratford left the meeting at 8:01pm  
Cr Stratford returned to the meeting at 8:03pm

## 14.2. SUBDIVISION APPLICATION

Applicant:	RM Surveys
Location:	Nembudding
Date:	27 July 2021
Reporting Officer:	Paul Bashall – Planwest, Planning consultant
Disclosure of Interest:	No interest to disclose
File Number:	7.10
Attachment Reference:	14.2. Subdivision Bundle – Confidential - Under separate cover

### BACKGROUND

The Western Australia planning Commission (the Commission) has referred a subdivision application (161106) to the Shire of Wyalkatchem for comment. Responses are required by 2nd September 2021.

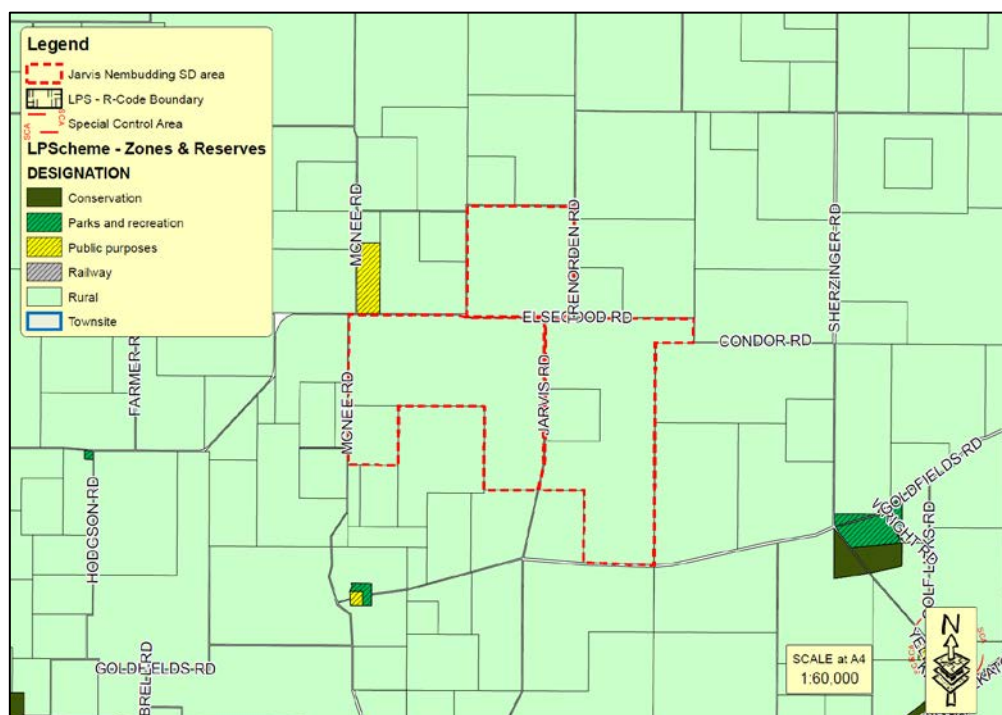
### STRATEGIC ENVIRONMENT

The Council’s Local Planning Strategy was endorsed by the WA Planning Commission on 22<sup>nd</sup> January 2013. The Strategy is silent on the Council’s position on the subdivision of rural land.

### STATUTORY ENVIRONMENT

The land is all zoned ‘Rural’ in the Council’s Local Planning Scheme No 4 (the Scheme). The Scheme was gazetted on 24<sup>th</sup> June 2013. **Figure 4** provides an extract to the Council’s Scheme mapping. The Scheme provides no minimum lot sizes in the rural areas as lot sizes and subdivision are controlled by the WA Planning Commission.

**FIGURE 4 – EXTRACT FROM SCHEME No 4**



**COMMENT**

Mr Bashall has recommended that Council supports the application, raising no objections or conditions.

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no financial implications in relation to this item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

**Objective: A sustainable natural and built environment**

Outcome No.	Outcome	Action No.	Actions
3.1	A sustainable natural and built environment	3.1.1	Maintain an effective Local Planning Scheme

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:**

*(340/2021) Moved: Cr Garner*

*Seconded: Cr Gamble*

*That Council:*

- 1. supports the subdivision application 161106, as outlined in the application to the WA Planning Commission dated 20 July 2021, and*
- 2. advises the WA Planning Commission that it has no objections to the proposed subdivision and has no conditions to impose on the proposal.*

**CARRIED 5/0**

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:**

*(341/2021) Moved: Cr Stratford*

*Seconded: Cr Holdsworth*

*That Council move out from behind closed doors.*

**CARRIED 5/0**

## **15. INFORMATION BULLETIN**

### **15.1. Information Bulletin**

The information bulletin has been provided as an attachment (Attachment 15.1)

### **15.2. Business Arising from the Information Bulletin**

Nil

## **16. CLOSURE OF THE MEETING**

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 8:06pm.

## **ADDENDUM TO ITEM 10.2.2**

### **ORIGINAL**

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICERS' RECOMMENDATION**

*Subject to the West Yorkkrakine Cricket Club's support, Council commits to;*

- 1) replace the South (turf) Wicket with an all-weather pitch (concrete block with synthetic wicket): and*
- 2) amend the FY21 budget by;*
  - i. reducing transfers to the Community Development Reserve by \$10,000;*
  - ii. increasing capital expenditure under the Infrastructure Other item by \$10,000.*

*Peter Klein, CEO, advised that there had been a financial amendment to item 10.2.2. The sum of \$10,000 for the all-weather pitch has been adjusted to 18,000 – this increases capital expenditure during FY22 by \$18,000 but reduces operating expenditure by permanently eliminating the need to maintain the South Wicket. An addendum was provided and tabled at the meeting.*

### **NEW**

#### **VOTING REQUIREMENT**

Absolute Majority

#### **OFFICERS' RECOMMENDATION**

*Subject to the West Yorkkrakine Cricket Club's support, Council commits to;*

- 1) replace the South (turf) Wicket with an all-weather pitch (concrete block with synthetic wicket): and*
- 2) amend the FY 21-22 budget by;*
  - iii. by transferring \$18,000 from the Sport and Recreation Facilities Reserve;*
  - iv. increasing capital expenditure under the Infrastructure Other item by \$18,000.*

#### **10.2.2. RECREATION RESERVE – SOUTH WICKET**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 August 2021
Reporting Officer:	Peter Klein (CEO)
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

## BACKGROUND

In response to the South Wicket's lack of grass cover and general poor condition, Sam Harder Wheatbelt Lawn Care & Renovations was invited to assess the wicket and to provide agronomic advice on its future maintenance.

Unfortunately, due to an infestation of African Lawn Beetle combined with poor soil health & structure the advice was that the wicket had reached the end of its productive life.

Due to this prognosis and the availability of specialist equipment, the turf was stripped.

These events brought forward a decision on the South Wicket's future and it would appear that three options are currently available;

1. do nothing and focus all future matches on the north wicket;
2. reinstate the South (turf) Wicket to maintain Wyalkatchem's advantage over other clubs through its ability to host two cricket matches concurrently on turf wickets; or
3. replace the South Wicket with an all-weather concrete block & synthetic wicket.

A meeting with Jim Ryan & Brady Garner from the West Yorkkraine Cricket Club was held on 10 August. The parties agreed to reconvene to discuss the matter further once the costs of options 2 & 3 (refer above) had been established.

A double header cricket fixture in Wyalkatchem is pencilled in for February 2022 to formally celebrate the Wyalkatchem's Cricket Association's centenary.

The South Wicket is unlikely to be available for use during the 2021/22 season if a turf wicket is to be reinstated however, we consider that an all-weather wicket could be available from the season's commencement if a timely decision to proceed is made.

Estimated costs for each option are as follows;

Cost Item	Do-nothing	Turf	All-weather
Capital/Reinstatement	\$0	\$25,000	\$18,000
Ongoing maintenance	\$0	\$11,700	\$0
<b>Total</b>	<b>\$0</b>	<b>\$36,700</b>	<b>\$18,000</b>

Over the last two years the cost of preparing the North Wicket for fixtures has averaged \$17,980.

## STATUTORY ENVIRONMENT

Nil

## POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.



## **FINANCIAL IMPLICATIONS**

Increases capital expenditure during FY22 by \$18,000 but reduces operating expenditure by permanently eliminating the need to maintain the South Wicket.

## **COMMUNITY & STRATEGIC OBJECTIVES**

This resolution addresses the following Strategic Community Plan objective;

### **Objective: A healthy, safe, active and engaged community**

<b>Objective No.</b>	<b>Strategies</b>	<b>Action No.</b>	<b>Actions</b>
<b>2</b>	<b>Active and supported sporting, cultural and social clubs &amp; groups</b>	1.1.2.7	Provide appropriate support for infrastructure developments that enhance club services