



**MINUTES
OF THE
ORDINARY MEETING
OF COUNCIL
HELD ON
15 AUGUST 2024**

**Council Chambers
Honour Avenue
Wyalkatchem**

Commencement: 4:07pm

Closure 5:10pm

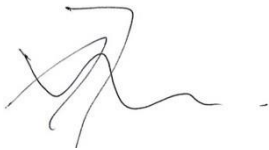
Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence “Unconfirmed” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “Confirmed” Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

These unconfirmed minutes were approved for distribution on 23 August 2024.



Sabine Taylor
Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

TABLE OF CONTENTS

1.	DECLARATION OF OPENING	1
2.	PUBLIC QUESTION TIME	1
2.1.	Response to Public Questions Previously Taken on Notice	1
2.2.	Declaration of Public Question Time opened	1
2.3.	Declaration of Public Question Time closed	1
3.	ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE	1
3.1.	Attendance	1
3.2.	Apologies	1
3.3.	Approved Leave of Absence	1
3.4.	Applications for Leave of Absence	1
4.	OBITUARIES	1
5.	PETITIONS, DEPUTATIONS, PRESENTATIONS	2
5.1.	Petitions	2
5.2.	Deputations	2
5.3.	Presentations	2
6.	DECLARATIONS OF INTEREST	2
6.1.	Financial and Proximity Interest	2
6.2.	Impartiality Interests	2
7.	CONFIRMATION AND RECEIPT OF MINUTES	2
7.1.	Confirmation of Minutes	2
7.1.1.	Ordinary Meeting of Council – 18 July 2024	2
7.2.	Receipt of Minutes	3
7.2.1.	NEWROC Council Minutes – 25 June 2024	3
7.2.2.	Great Eastern Country Zone Minutes – 13 June 2024	3
8.	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION	3
9.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED	3
10.	REPORTS	4
10.1.	CORPORATE AND COMMUNITY SERVICES	4
10.1.1.	ACCOUNTS FOR PAYMENT – JULY 2024	4
10.1.2.	ACCOUNTS FOR PAYMENT – CREDIT CARDS – JUNE 2024	6
10.1.3.	MONTHLY FINANCIAL REPORTS – JULY 2024	8
10.2.	WORKS AND SERVICES	10

10.2.1.	WORKS OFFICER’S REPORT AUGUST 2024.....	10
10.3.	COMMUNITY DEVELOPMENT	13
10.3.1.	COMMUNITY DEVELOPMENT REPORT	13
10.4.	GOVERNANCE AND COMPLIANCE	18
10.4.1.	CHIEF EXECUTIVE OFFICER’S REPORT	18
10.4.2.	SPONSORSHIP - WYALKATCHEM ARTS & CRAFTS EXPO	21
10.4.3.	SPONSORSHIP – GLIDING CLUB OF WESTERN AUSTRALIA INCORPORATED	23
10.5.	PLANNING AND BUILDING	26
11.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	26
12.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	26
13.	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	26
14.	MATTERS BEHIND CLOSED DOORS.....	26
15.	CLOSURE OF THE MEETING	26

1. DECLARATION OF OPENING

The Deputy President, Cr Petchell, declared the meeting open at 4:07pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 4:07pm.

Nil.

2.3. Declaration of Public Question Time closed

Public Question Time closed at 4:07pm.

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Cr. Christy Petchell	Deputy President
Cr. Mischa Stratford	
Cr Christopher Loton	
Cr. Tracy Dickson	Via TEAMS, approved.
Cr. Justin Begley	
Cr. Rod Lawson Kerr	

3.2. Visitors

Roslyn Mohammed

3.3. Apologies

Cr. Owen Garner Shire President

3.4. Approved Leave of Absence

Terry Delane, Manager of Works

3.5. Applications for Leave of Absence

Cr Mischa Stratford has requested leave of absence from all Shire Council related matters and meetings for the month of September 2024.

She will attend her delegated Committee Meetings.

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

***(115/2024) Moved: Cr Loton Seconded: Cr Begley
That Cr Mischa Stratford requested leave of absence from all Shire Council related
matters and meetings for the month of September 2024 be approved.***

CARRIED 6/0

4. OBITUARIES

It was advised that long term Community Member Peter Wood, beloved husband of Sheryl Wood has passed.

Sincere condolences to Sheryl and her family at this hard time.

Peter was an active member of the community and a volunteer of 48 years' service to the Wyalkatchem St John Subcentre.

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Nil

6.2. Impartiality Interests

Cr Loton declared an impartiality Interest due to kinship in Item 10.4.3. Sponsorship – Gliding Club of Western Australia Incorporated.

The extent of his interest is that the Club is storing their aircraft in his grandfather's hanger.

Cr Loton will remain in the meeting and vote on the matter.

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council – 18 July 2024

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 18 July 2024. (Attachment 7.1.1)

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(116/2024) Moved: Cr Begley

Seconded: Cr Loton

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 18 July 2024(Attachment 7.1.1) be confirmed as a true and correct record.

CARRIED 6/0

PRESIDING MEMBERS RECOMMENDATION/ COUNCIL RESOLUTION

(117/2024) Moved: Cr Loton

Seconded: Cr Begley

That Council adjourn the meeting at 4:21pm to seek advice regarding the discussion on Item 10.1.4 of July's Council Meeting.

CARRIED 6/0

PRESIDING MEMBERS RECOMMENDATION/ COUNCIL RESOLUTION

(118/2024) Moved: Cr Loton

Seconded: Cr Begley

That Council resume the meeting at 4:39pm to return to the vote on item 7.1.1

CARRIED 6/0

7.2. Receipt of Minutes

7.2.1. NEWROC Council Minutes – 25 June 2024

Minutes of the NEWROC Council Meeting held on Tuesday 25 June 2024
(Attachment 7.2.1)

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(119/2024) Moved: Cr Stratford

Seconded: Cr Loton

*That the minutes of the NEWROC Council Meeting of Tuesday 25 June 2024
(Attachment 7.2.1) be received by Council.*

CARRIED 6/0

7.2.2. Great Eastern Country Zone Minutes – 13 June 2024

Minutes of the Great Eastern Country Zone Meeting of Thursday 13 June 2024
(Attachment 7.2.2)

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(120/2024) Moved: Cr Loton

Seconded: Cr Lawson Kerr

*That the minutes of the Great Eastern Country Zone Meeting of Thursday 13 June
2024 (Attachment 7.2.2) be received by Council.*

CARRIED 6/0

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr Petchell thanked the CEO and shire staff for the outstanding job done on the organisation and preparation for the Melbourne Cup yesterday.

The events ran seamlessly and Cr Petchell has received numerous positive responses from both the Wyalkatchem Community and visitors.

The Shire of Wyalkatchem is now in the draw for the \$50,000 at the Melbourne Cup

Cr Petchell made comment that the Rodeo is in a weeks' time and that we still require volunteers. If you know of someone please ask them to call the Shire on 9681 1166 to liaise with Dennis Pease.

Good luck to Mr Kevin Goodall, Campbell Jones, family and crew for this Sunday's Beer Can Regatta. We wish you all the best.

Congratulations to Blair Chandler and Zeva Cox for being chosen to represent the Wyalkatchem and Districts High School to attend the Wheatbelt and Beyond Mentoring Event. They also received a personal tour of Government House.

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

10. REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – JULY 2024

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 August 2024
Reporting Officer:	Parul Begum, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for payment – July 2024

SUMMARY

To provide the Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for the Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

The council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

COMMENT

The July payment listing 2024 is presented to the Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal & Trust	EFT	EFT 3870	EFT3800
DD	DD	DD3415.1	DD3366.1

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2024/2025 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long-term financial sustainability
		10.3	<ul style="list-style-type: none"> High-quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION

(121/2024) Moved: Cr Begley

Seconded: Cr Loton

That Council endorsed the Total payments for the month of July being \$408,325.67, which comprised of:

- 1. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$369,179.91;*
- 2. Direct Debit (DD) payments in the Municipal Fund totalling \$39,145.76.*

CARRIED 6/0

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – JUNE 2024

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 August 2024
Reporting Officer:	Parul Begum, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Cards – June 2024

BACKGROUND

Council governance procedures require the endorsement of credit card payments at each Ordinary Meeting of Council. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
 Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the FY23 -24 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

This matter is consistent with the following Strategic Community Plan goal.

Goal - Transparent, accountable and effective governance

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable, and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long-term financial sustainability
		10.3	<ul style="list-style-type: none"> High-quality corporate governance, accountability, and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(122/2024) Moved: Cr Lawson Kerr

Seconded: Cr Dickson

That Council endorses credit card payments for the period 29 May 2024 to 28 June 2024, totalling \$2548.48 (refer to attachment 10.1.2).

CARRIED 6/0

10.1.3. MONTHLY FINANCIAL REPORTS – JULY 2024

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 August 2024
Reporting Officer:	Claire Trenorden, MCS
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report July 2024

BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

COMMENT

The attached reports include:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4

Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Total Cash Available as at 31 July 2024 is \$5,606,780;

- cash available is made up of unrestricted cash \$2,200,330 (39.24%) and
- restricted cash \$3,406,450 (60.76%).

Rates Debtors balance as at 31 July 2024 is \$52,497 and Rates Notices for 2024-25 will be issued in August 2024.

July 2024: Operating Revenue – Operating revenue of \$191,044 is made up of Grants - 93%, Fees and Charges - 6% and Interest earnings - 1%.

Operating Expenses – Operating expenses of \$161,970 is made of Employee Costs – 83%, Materials and Contracts – 10%, and Utility charges – 7%.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long-term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION

(123/2024) Moved: Cr Loton

Seconded: Cr Lawson Kerr

That Council accepts the Statements of Financial Activity for the month ending 31 July 2024 (refer attachment 10.1.3).

CARRIED 6/0

10.2. WORKS AND SERVICES

10.2.1. WORKS OFFICER'S REPORT AUGUST 2024

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 August 2024
Reporting Officer:	Allister Butcher, Consultant; Jennie Gorham, Admin/Leading Hand & Eric Anderson, Leading Hand.
Disclosure of Interest:	No interest to disclose
File Number:	13.05.02
Attachment Reference:	Nil

BACKGROUND

To inform Council of the activities of the Works and Services team during the month of July – August 2024.

The Manager of Works is currently on leave.

SUMMARY - ROADS / TOWN/ BUILDINGS

Loss of Works Time

- Loss of work time injury this month is 21 days, carried on from last month's report is now 10 weeks.
 - Time off due to sickness since last report was 20.2 days.
 - The Maintenance position has been vacant for 21 days. We are working with the Dowerin Works Camp to get them onboard to assist our teams.
 - Holiday leave without pay (casual position) 5 days.
-



Road Maintenance Program

Maintenance grading continues on Elashgin Road, Fenwick Road, Hodgson Road, North Korrellocking Road & Goldfields Road.

PARKS & GARDENS - TOWN SERVICES

- Due to a shortage of staff this month we have been maintaining Town's Parks and Gardens and Housing.
- The rosemary propagated by Rotary for the Cemetery fence has now been planted by the garden team and reticulation has been installed.

A new garden, planted out with everlastings, has been created along the rear fence in memory of the still born babies from Lady Novar Hostel.



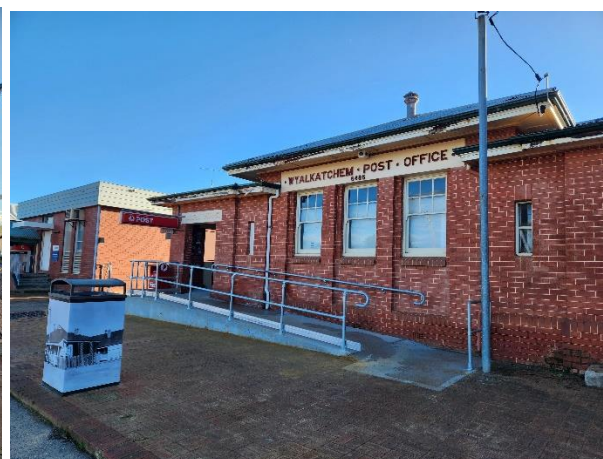
SWIMMING POOL

- Repairs to the Wyalkatchem swimming pool continue.



POST OFFICE

- The Post Office ramp is now complete. The paving was replaced by the Dowerin Works Camp who will continue to fix the sunken paving in front of the Post Office when they are in town.



HUMAN RESOURCES

The Shire will be advertising for a Casual Parks and Gardens employee to offset the workload.

OH&S

No incidents or accidents to report for this month.

VEHICLE/PLANT

The Bomag Roller right-hand door glass smashed while rolling.

The replacement cost was \$347.60 for parts and was repaired by the Road Crew.

The Amman Roller is in at the mechanics with a wheel bearing issue. At this stage the part alone is \$900.00.

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are some financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

Goal: Our built environment responds to the accessibility and connectivity needs of all.

Outcome No.	Action No.	Actions
Our built environment responds to the accessibility and connectivity needs of all.	8.1	Improving safety on road, cycle and footpath networks.
	8.2	Developing and planning community infrastructure to improve use and social interaction.
	8.3	Implement Aged Friendly Plan.
	8.4	Implement the Disability Access and Inclusion Plan (DAIP).

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(124/2024) Moved: Cr Begley

Seconded: Cr Loton

That Council receives the Works Officer's report.

CARRIED 6/0

10.3. COMMUNITY DEVELOPMENT

10.3.1. COMMUNITY DEVELOPMENT REPORT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 August 2024
Reporting Officer:	Nikki Towell – Community Development Officer & Stephanie Elvidge, Governance Executive Officer
Disclosure of Interest:	NIL
File Number:	38.44.08
Attachment Reference:	NIL

PURPOSE

To provide the Council with an update on Community Development initiatives and events for July to August 2024.

DISCUSSION

Beer Can Regatta Fundraiser

On Saturday, August 3rd, the Shire hosted a fundraising BBQ at the Recreation Centre for the official launch of the 'SS Wyalkatchem', a beer-can boat made by local residents Kevin Goodall and Campbell Jones.

The men spent three years creating their boat, which contains over 8500 cans, and they will now take it on the back of a truck to Darwin to participate in the Darwin Lions Club Beer Can Regatta on August 18th, 2024. The duo and a convoy of supporters will drive 3,700km from their WA town to compete in the 50th anniversary of the Darwin Lions Club's beer can regatta.

Kevin Goodall told ABC reporter By Eliza Bidstrup:

"To see the final product take shape has been the most rewarding aspect."

"There is a sense of relief now that it is done."

The Men's Shed cooked and served the BBQ, charging \$5 per sausage sizzle and \$2.50 per drink. At the boat builder's request, the proceeds going to the Darwin Lions Club. **Total raised: \$128.58**



Lexus Melbourne Cup Tour

On the 14th of August 2024, we will welcome the Lexus Melbourne Cup Tour to Wyalkatchem. Planning has been underway for the day's events, which are scheduled as follows;

Proudly present...

 **LEXUS
MELBOURNE
CUP TOUR**

Wednesday, 14th August 2024

Your opportunity to feel like you are in the winner's circle and be photographed with Damien Oliver and the Melbourne Cup.

10.00 am	10.30 am	Street Parade - Railway Terrace
11.00 am	1.00 pm	High Tea (\$15 per person)
2.00 pm	4.00 pm	CBH Museum Tours
6.30 pm	8.30 pm	Cocktail Party (\$35 per person)

Book early - limited tickets available.

Call the Shire office on 9681 1166 or email
cdo@wyalkatchem.wa.gov.au

The day begins at 10 a.m. with the street parade, which will travel down Railway Terrace to Ashelford Park. Railway Terrace will be closed for the event until 2 p.m.

Damien Oliver, retired three-time Melbourne Cup winning Jockey, is our exceptional talent who will hold the cup during the street parade in a sulky (cart) pulled by "Betty", the draught horse from Wheatbelt Draught Horses.

After the parade, the High Tea at Town Hall costs patrons \$15 each. Following this, people were invited to attend the CBH Museum for the reduced entry price of a gold coin donation.

The icing on the fantastic day will be the Cocktail party, where finger food and beverages will be consumed.

Dan Garner will provide entertainment.

Tickets are \$35 per person.

The High Tea and the Cocktail party will hold a Question and answer session with Damien Oliver.



Double Barrell Wyalkatchem Rodeo – Report by Governance Executive Officer

The rodeo is fast approaching and Shire and Double Barrell with the volunteers will soon begin preparing the arena and Camping area.

This year the commitment has been exceptional with Community members forming a working group along with Shire representatives to manage the planning of the Rodeo.

The Shire had always planned to be able to hand the Event to a Community Group as the lead, in the true spirit of Wyalkatchem.

Thank you to all of the Members that have given up their time to attend a significant number of meetings and progress actions.

Much work has gone into the planning of the Caravan and Camping area to prevent damage to the oval and traffic jams and to ensure the safety, access and egress for all vehicles and pedestrians.

Traffic Management has been planned and signed off by Main Roads and the St John Ambulance has submitted a detailed incident emergency response plan.

Our local emergency services will be present to support the attendees and competitors – Wyalkatchem St John Ambulance and the Wyalkatchem Fire and Rescue Service with trained Volunteer personnel.

Please be advised that there will be a raffle for the Wyalkatchem subcentre, monies raised to go towards the purchasing and kitting out of new ambulances, a worthy cause indeed.

A huge thank you to the following for their sponsoring of the Wyalkatchem Caravan and Camping Areas:

CATAGORY	COMPANY	VALUE
Platinum Camping	Aglime of Australia + Gypsum Industries	\$1,000 + \$2,500 = \$3,500
Gold Camping	Dunnings	\$2,000
Silver Camping	Yelbini Rural	\$1,000
Bronze Camping	Petchell Mechanical	\$ 500
3 lighting towers	CBH Koorda	In kind
Wi-Fi for the Oval	CRISP Wireless	In Kind



These invaluable funds and 'in kind' support have enabled the Shire and the Wyalkatchem Community Working Group to pay the Caravan and Camping Volunteers and a \$20 hourly rate for the first time. Volunteers working for more than 3 hours will also receive free entry to the Event.

All monies will be donated to a group or Charity of the Volunteers choice.

Thanks to:

- CRISP Wireless, the Oval will be able to provide internet for the Market Stalls and attendees and last but not least,
- CBH Group Koorda, the caravan and camping areas will have lighting.

Caravan and Camping ticket sales remain constant, currently confirming 1,593 sold as of 7th August 2024.

Caravans, Campers and Roof Top Tents - 772/1500 sold.

Tents and Swags

- 821/1000 sold.



STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are policy implications for this item.

2.1. Purchasing Policy

2.3. Transaction Card Policy

FINANCIAL IMPLICATIONS

There are budgeted financial implications concerning this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Action No.	Actions
2 An active, engaged and social community	2.1	Sport and engage agencies to enhance local services and activities for all members of the community.
	2.3	Provide community venues, & open spaces that facilitate opportunities for the community to connect.
4 Increase visitors to our region	4.1	Promote, develop tourism & maintain/enhance local attractions.
	4.2	Collaborate with our partners to promote local and regional tourism initiatives.
	4.3	Provide facilities to encourage tourist and resident visitation.
	4.4	Work with the community to develop & promote tourism initiatives.
	4.5	Encouraging visitors into the town centre.
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community.
	10.2	Maintaining Integrated Strategic and Operational plans.

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION

(125/2024) Moved: Cr Lawson Kerr

Seconded: Cr Loton

That Council receives the Community Development Officer’s Report.

CARRIED 6/0

10.4. GOVERNANCE AND COMPLIANCE

10.4.1. CHIEF EXECUTIVE OFFICER'S REPORT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 August 2024
Reporting Officer:	Sabine Taylor, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

SUMMARY

This report is prepared by the CEO to provide Council and the Wyalkatchem community, some insight into CEO activities and Council operations.

COMMENT

The focus of the CEO has continued to be on end of financial year business processes, adoption of the Statutory Budget, finalising on-going medical services for our Community and supporting staff in what has been an exceptionally busy event filled August for the Community of Wyalkatchem. (Saturday 3 August, SS Wyalkatchem Beer Can Regatta, Wednesday 14 August 2024, Melbourne Cup and Saturday 24 August 2024, Rodeo.)

The high-level refurbishment of the Medical Centre and Doctors residence is almost complete, with the official opening scheduled for 19 August 2024.

Organisationally the CEO focus has included resolving continued issues with IT; unfortunately, Council was exposed to two email compromises, which were not from our system and did not result in any data loss or breach.

Work continues on the next iteration of the Strategic Community Plan 2024 – 2034. A draft copy will be placed on the Shire's website for Community feedback in advance of a face to face Community presentation at the Recreation Centre on 4th September 2024 prior to be adopted by Council.

Staff performance reviews are continuing, including a review and update of all position descriptions and are now due for completion by end of August 2024.

Since the last report, the CEO has attended the following substantial meetings and events to progress community and Council's interests:

- 17 July 2024 United Nations Webinar on Sustainable Development Goals
- 17 July 2024 Review of Regional Migration Settings
- 18 July 2024 CEACA presentation to CEO and Councillors
- 22 July 2024 JLT Risk report on Local Government

- 29 July 2024 Office Auditor General Webinar
- 30 July 2024 NEWROC Council Meeting
- 31 July 2024 LGIS Risk Management Advisory Group
- 5 Aug 2024 Wyalkatchem Community Resource Centre
- 7 Aug 2024 Meet with WALGA Road Safety Advisor, Tracey Peacock

KEY CORRESPONDENCE RECEIVED

- Attachment A: Webinar presentation UN Sustainable Development Goals and Local Government in WA
- Attachment B: Roadmap for localising the Sustainable Development Goals
- Attachment C: Report 18 2023-34 6 June 2024, Financial Audit Results, Local Government, 2022 -23
- Attachment D: Parliament House Community Newsletter
- Attachment E: June Crime Statistics
- Attachment F: Letter from WALGA re reconciliation resource

KEY OUTGOING CORRESPONDENCE

Nil

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

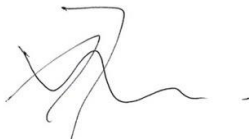
COMMUNITY & STRATEGIC OBJECTIVES

The CEO's activity promotes the Strategic Community Plan objectives.

Goal 10 Transparent, accountable and effective governance.

Goal 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships & advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs



Sabine Taylor

Chief Executive Officer

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(126/2024) Moved: Cr Begley

Seconded: Cr Lawson Kerr

That Council accepts the Chief Executive Officer's report.

CARRIED 6/0

10.4.2. SPONSORSHIP - WYALKATCHEM ARTS & CRAFTS EXPO

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 August 2024
Reporting Officer:	Sabine Taylor, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.4 – CRC Letter 22 July 2024

BACKGROUND

For the past three years the Community Resource Centre (CRC) in conjunction with the Sunday Arts Group has held an annual Arts and Craft Expo, for which local and artists from all over Western Australia attend and show their works.

The Expo creates welcome activity within the town and is the type of inclusive community event that promotes Council’s objective for an active and engaged community.

- In 2021 the CEO waived the Town Hall fee of \$200, (bonds were not included).
- In 2022 Council waived the Town Hall fee of \$200, (bonds were not included) and sponsored a \$200 Best in Category Art Award.
- In 2023 the CEO waived the Town Hall fee of \$200, (bonds were not included) and the Shire purchased a Shire Art Acquisition of \$500.00.

COMMENT

Part 1

On 22 July 2024 the CRC has written to the Council confirming that this year’s WylieArts Expo event will be held on the 3 – 9 October 2024 at the Town Hall and have requested the following fees waiver of \$521.00 (see attachment 10.4.1).

Fees & Charges to be waived:

Hire of Hall	\$406.00
Bond:	\$100.00
Key Bond	\$ 15.00
TOTAL	\$521.00

The CEO has delegation (under 1.2.18 to defer, grant discounts, waive or write off debts) to waive up to \$300 in a fee or debt and \$500 in cumulative fees/ debts.

This waiver request exceeds that limit and as such the decision whether to waive the fees is a matter for Council

Part 2

The CRC have also requested that Council sponsor a ‘Shire Acquisition Award’ valued up to \$500.00

As per last year, Councillors attending the Expo would choose their preferred artwork and come to a consensus regarding the matter. The Artworks are priced and the intent of the current CRC request is that the Shire purchase a piece of a value up to \$500.00 as per attachment 10.4.1

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The total amount waived (lost) in fees is \$521.00

The value of the ‘Shire Acquisition Award’ up to \$500.00 will be drawn from the Community Development budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally supports the Council’s objective to foster an engaged and active community.

Goal No.	Action No.	Actions
2 An active, engaged and social community	2.1	Support and engage agencies to enhance local services and activities for all members of the community.
	2.3	Provide community venues, & open spaces that facilitate opportunities for the community to connect.
4 Increase visitors to our region	4.1	Promote, develop tourism & maintain/enhance local Attractions.
	4.2	Collaborate with our partners to promote local and regional tourism initiatives.
	4.3	Provide facilities to encourage tourist and resident visitation.
	4.4	Work with the community to develop & promote tourism initiatives
	4.5	Encouraging visitors into the town centre

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION

(127/2024) Moved: Cr Loton

Seconded: Cr Dickson

That Council approves

- 1. Waiving the Town Hall Hire and Deposit fees of \$521.00 and;*
- 2. Sponsoring a ‘Shire Acquisition Award’ valued up to \$500.00.*

CARRIED 6/0

Cr Petchell reminded Council that Cr Loton had submitted an Impartial declaration (see 6.2).

10.4.3. SPONSORSHIP – GLIDING CLUB OF WESTERN AUSTRALIA INCORPORATED

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 August 2024
Reporting Officer:	Sabine Taylor, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Attachment 10.4.3.1 - D&D Transport, David Holdsworth Attachment 10.4.3.2 - Wyalkatchem CBH & Agricultural Museum Ass Inc, Trevor Webb Attachment 10.4.3.3 - Wyalkatchem Community Resource Centre, Craig Cooper Attachment 10.4.3.4 - Glenn and Nikki Hawser

BACKGROUND

On 1st August, 2024 the President of the Gliding Club of Western Australia Incorporated (Gliding Club), contacted Officers advising that as a result of a recent Civil Aviation Authority of Australia (CASA) audit, their current airfield base have increased their compliance-based assessment of safety. Recent rain and poor drainage at the airfield left water between the gable markers and the runway, which has resulted in the closure of the airport. This closure was enforced by CASA on that Shire. The airfield has been closed for over 5 weeks and the President advised that over the past 65 years, whilst the Gliding Club has occupied and operated from the airfield, there has been no such occurrence and the club has enjoyed the airfield as leaseholders.

The airfield closure has resulted in the Gliding Club being unable to operate any activities such as flight training, take-off, landing using the runways. This inability to provide a service to members has also impacted any ability to derive revenue for the Gliding Club.

The Shire President and CEO, along with the Gliding Club Committee, met with the President on 3rd August 2024 to discuss the possibility of the Gliding Club utilising the Shire of Wyalkatchem’s Airport Facility in the interim. The President indicated that the Gliding Club would seriously consider permanent relocation to the Shire of Wyalkatchem’s Airport Facility.

It was clear from discussions that the Gliding Club was extremely community spirited and wanting to further the interest of aviation with the promotion of the sport of gliding as a tourist attraction. The President highlighted previous successful promotions which have brought in local and overseas tourists. He cited an example where in April 2024 the Gliding Club organised a 80th Anniversary Fly-In and Open Day which attracted 70 aircraft, over 1,200 visitors during which they promoted the local farming community, Lions Club and Museum.

IN KIND SUPPORT REQUEST

In discussions with the President it was identified that the lack of income whilst still making lease payments has impacted the financial position of the Gliding Club. In a good faith gesture Officers are recommending the approval of a 4-month waiver of fees and charges. This will enable the Club to recover financially and also to commence their relocation to the Wyalkatchem Airfield on 10th August, 2024, (weather permitting) and ceasing Saturday 30th November, 2024. The Gliding Club

would only operate on a Saturday. There are 17 Saturday's in this time period, however the Airfield will only be used weather permitting.

The Gliding Club will also require to use the facilities at the Terminal Building. Officers have contacted the current Lessee who has provided their permission for this to occur.

Letters of support and attached for your reference:

Attachment 10.4.2.1	D&D Transport, David Holdsworth
Attachment 10.4.2.2	Wyalkatchem CBH & Agricultural Museum Ass Inc, Trevor Webb
Attachment 10.4.2.3	Wyalkatchem Community Resource Centre, Craig Cooper
Attachment 10.4.2.4	Glenn and Nikki Hawser

Fees & Charges to be waived:

Daily Airstrip Hire:	\$445.00 x 17 days	\$ 7,565.00
Bond:		\$ 2,600.00

TOTAL **\$10,165.00**

Should the Gliding Club relocate permanently to the Wyalkatchem Airfield a lease agreement will be entered into.

The CEO has delegation (under 1.2.18 to defer, grant discounts, waive or write off debts) to waive up to \$300 in a fee or debt and \$500 in cumulative fees/ debts.

This waiver request exceeds that limit and as such the decision whether to waive the fees is a matter for Council.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The total amount of fees and charges waived, (assuming that the Gliding Club will utilise the Wyalkatchem Airstrip every Saturday and the Bond is returned at the end of the period) is **\$7,565.00.**

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally supports the Council's objective to foster an engaged and active community.

Goal No.	Action No.	Actions
2 An active, engaged and social community	2.1	Sport and engage agencies to enhance local services and activities for all members of the community.
	2.3	Provide community venues, & open spaces that facilitate opportunities for the community to connect.
4 Increase visitors to our region	4.1	Promote, develop tourism & maintain/enhance local attractions.
	4.2	Collaborate with our partners to promote local and regional tourism initiatives.
	4.3	Provide facilities to encourage tourist and resident visitation.
	4.4	Work with the community to develop & promote tourism initiatives.
	4.5	Encouraging visitors into the town centre.
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community.
	10.2	Maintaining Integrated Strategic and Operational plans.

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION

(128/2024) Moved: Cr Lawson Kerr

Seconded: Cr Begley

That Council approves:

- 1. Waiving the payment of the daily Wyalkatchem Airstrip Hire fee to the value of \$7,565.00, and***
- 2. Waiving the requirement to lodge a bond of \$2,600.00 with the Shire of Wyalkatchem, and***
- 3. Approve the CEO, should the Gliding Club of Western Australia Incorporated request it; to negotiate a long-term lease.***

CARRIED 6/0

10.5. PLANNING AND BUILDING
NIL

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14. MATTERS BEHIND CLOSED DOORS

Nil

15. CLOSURE OF THE MEETING

There being no other business to attend to, Shire Deputy President, Cr Petchell, closed the meeting at 5:10pm.