



**MINUTES  
OF THE  
ORDINARY MEETING  
OF COUNCIL  
HELD ON  
19 SEPTEMBER 2024**

**Council Chambers  
Honour Avenue  
Wyalkatchem**

**Commencement: 4:05pm**

**Closure 4:35pm**

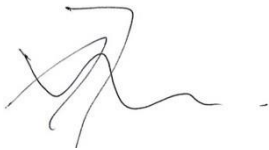
**Preface**

When the Chief Executive Officer approved these Minutes for distribution they are in essence “Unconfirmed” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “Confirmed” Minutes are then signed off by the Presiding Member.

**Unconfirmed Minutes**

These unconfirmed minutes were approved for distribution on 20 September 2024.



Sabine Taylor  
**Chief Executive Officer**

**DISCLAIMER**

*No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten days of this meeting.*

## **DISCLOSURE OF INTEREST**

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

### Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

### Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

### Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

### Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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**1. DECLARATION OF OPENING**

The President, Cr Garner, declared the meeting open at 4:05pm

**2. PUBLIC QUESTION TIME**

**2.1. Response to Public Questions Previously Taken on Notice**

Nil

**2.2. Declaration of Public Question Time opened**

Public Question Time opened at 4:05pm

Nil

**2.3. Declaration of Public Question Time closed**

Public Question Time closed at 4:05pm

**3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

**3.1. Attendance**

Cr Owen Garner	President
Cr Christy Petchell	Deputy President
Cr Christopher Loton	
Cr Tracy Dickson	
Cr Justin Begley	
Cr Rod Lawson Kerr	
Sabine Taylor	Chief Executive Officer
Allister Butcher	Consultant
Claire Trenorden	Manager Corporate Services
Nikki Towell	Community Development Officer

**3.2. Visitors**

Quentin Davies  
Eric Anderson

**3.3. Apologies**

Nil

**3.4. Approved Leave of Absence**

Cr Mischa Stratford

**3.5. Applications for Leave of Absence**

Nil

**4. OBITUARIES**

The President advised the following residents and former residents of Wyalkatchem had recently passed away:

Margaret Elliot, Beth Carter, John Madigan, Gene Tilbrook, Margaret Anderson, Lloyd Kennerly, Fred Maine

**5. PETITIONS, DEPUTATIONS, PRESENTATIONS**

**5.1. Petitions**

Nil

**5.2. Deputations**

Nil

**5.3. Presentations**

Nil

**6. DECLARATIONS OF INTEREST**

**6.1. Financial and Proximity Interest**

Nil

**6.2. Impartiality Interests**

Nil

**7. CONFIRMATION AND RECEIPT OF MINUTES**

**7.1. Confirmation of Minutes**

**7.1.1. Ordinary Meeting of Council – 15 August 2024**

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 15 August 2024. (Attachment 7.1.1)

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(132/2024) Moved: Cr Petchell      Seconded: Cr Begley**

***That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 15 August 2024 (Attachment 7.1.1) be confirmed as a true and correct record.***

**CARRIED 6/0**

**7.1.2. Special Meeting of Council – 23 August 2024**

Minutes of the Shire of Wyalkatchem Special Meeting held on Friday 23 August 2024. (Attachment 7.1.2)

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(133/2024) Moved: Cr Begley      Seconded: Cr Lawson Kerr**

***That the minutes of the Shire of Wyalkatchem Special Meeting of Council of Friday 23 August 2024 (Attachment 7.1.2) be confirmed as a true and correct record.***

**CARRIED 6/0**

**7.2. Receipt of Minutes**

**7.2.1. NEWTRAVEL Minutes – 27 July 2024**

Minutes of the NEWTRAVEL General Meeting held on Tuesday 27 July 2024 (Attachment 7.2.1)

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(134/2024) Moved: Cr Dickson      Seconded: Cr Loton**

***That the minutes of the NEWTRAVEL General Meeting of Tuesday 27 July 2024 (Attachment 7.2.1) be received by Council.***

**CARRIED 6/0**

**7.2.2. Great Eastern Country Zone Minutes – 15 August 2024**

Minutes of the Great Eastern Country Zone Meeting of Thursday 15 August 2024 (Attachment 7.2.2)

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(135/2024) Moved: Cr Petchell      Seconded: Cr Loton**

***That the minutes of the Great Eastern Country Zone Meeting of Thursday 15 August 2024 (Attachment 7.2.2) be received by Council.***

**CARRIED 6/0**

**7.2.3. NEWROC Executive Meeting Minutes – 23 August 2024**

Minutes of the NEWROC Executive Meeting of Friday 23 August 2024 (Attachment 7.2.3)

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(136/2024) Moved: Cr Loton      Seconded: Cr Dickson**

***That the minutes of the NEWROC Executive Meeting of Friday 23 August 2024 (Attachment 7.2.3) be received by Council.***

**CARRIED 6/0**

**7.2.4. CEACA Management Committee Minutes – 26 August 2024**

Minutes of the CEACA Management Committee Meeting of Monday 26 August 2024 (Attachment 7.2.4)

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(137/2024) Moved: Cr Dickson      Seconded: Cr Petchell**

***That the minutes of the CEACA Management Committee Meeting of Monday 26 August 2024 (Attachment 7.2.4) be received by Council.***

**CARRIED 6/0**

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil



**10.REPORTS**

**10.1. CORPORATE AND COMMUNITY SERVICES**

**10.1.1. ACCOUNTS FOR PAYMENT – AUGUST 2024**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	05-09-2024
Reporting Officer:	Parul Begum, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for payment – August 2024

**SUMMARY**

To provide the Council with a list of accounts paid by the Chief Executive Officer in accordance with her delegated authority and for the Council to endorse the payments made for the prior month.

**BACKGROUND**

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

The council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

**COMMENT**

The August 2024 payment listing is presented to the Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal	Cheque	0	0
Municipal & Trust	EFT	EFT 3961	EFT3871
Reserves	EFT	EFT	No Payments
DD	DD	DD3484.1	DD3420.1

**STATUTORY ENVIRONMENT**

*Local Government (Financial Management) Regulations, S13.1*

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2024/2025 Annual Budget.

**COMMUNITY & STRATEGIC OBJECTIVES**



**10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – JULY 2024**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 August 2024
Reporting Officer:	Parul Begum, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Cards – July 2024

**BACKGROUND**

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management s.6.4*  
*Local Government (Financial Management) Regulations 1996, R34*

**POLICY IMPLICATIONS**

Policy Number 2.1 – Purchasing Policy.  
 Policy Number 2.3 – Credit Card Policy.

**FINANCIAL IMPLICATIONS**

Nil. Reported expenditure is assessed by management as being consistent with the FY24 -25 Annual Budget.

**COMMUNITY & STRATEGIC OBJECTIVES**

This matter is consistent with the following Strategic Community Plan goal.

**Goal - Transparent, accountable and effective governance**

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable, and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long-term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High-quality corporate governance, accountability, and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans.</li> </ul>

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(139/2024) Moved: Cr Lawson Kerr                      Seconded: Cr Loton**

***That Council endorses credit card payments for the period 29 June 2024 to 28 July 2024, totalling \$3,289.90 (refer to attachment 10.1.2).***

***CARRIED 6/0***

**10.1.3. MONTHLY FINANCIAL REPORTS – AUGUST 2024**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 September 2024
Reporting Officer:	Claire Trenorden, MCS
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report August 2024

**BACKGROUND**

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

**COMMENT**

The attached reports includes:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire’s operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management S6.4*  
*Local Government (Financial Management) Regulations, R34*

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

Total Cash Available as at 31 August 2024 is \$6,440,487;

- cash available is made up of unrestricted cash \$3,007,578 (46.70%) and
- restricted cash \$3,432,909 (53.30%).

Rates Debtors balance as at 31 August 2024 is \$693,935 and Rates Notices for 2024-25 will be issued in August 2024. Rates collected as at end of August was \$858,864 - 55%.

**August 2024:** Operating Revenue – Operating revenue of \$2,010,170 is made up of Rates - 75%, Grants - 13%, Fees and Charges - 11%, Interest earnings – 1% and other – 0%.

Operating Expenses – Operating expenses of \$1,179,606 is made of Employee Costs – 23%, Materials and Contracts – 27%, Depreciation – 38%, Insurance – 9% and Utility – 3% and Other Charges – 0%.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

**Goal: Transparent, accountable and effective governance.**

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans</li> </ul>

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(140/2024) Moved: Cr Dickson**

**Seconded: Cr Begley**

***That Council accepts the Statements of Financial Activity for the month ending 31 August 2024 (refer attachment 10.1.3).***

**CARRIED 6/0**

**10.1.4. BUDGET AMENDMENT – NAB BANK BUILDING ROOF REPAIR WORKS**

Applicant:	Shire of Wyalkatchem
Location:	25 Railway Terrace, Wyalkatchem; Shire of Wyalkatchem
Date:	10 September 2024
Reporting Officer:	Allister Butcher, Consultant
Disclosure of Interest:	No interest to disclose
File Number:	5.09
Attachment Reference:	Nil

**BACKGROUND**

To inform Council of the current condition of the roof on the NAB Building at 25 Railway Terrace, Wyalkatchem and look at a possible resolution.

In August 2024 while undertaking the removal of furniture and benches from the NAB building it was noted during and after a rainfall event that there was puddles on the floor in the back room and also some damp areas on the ceiling at the front of the building that undoubtedly was caused by leaking water from the roof.

Shire staff at the time undertook an inspection of the roof and gutters and noticed missing and cracked ridge capping and loose/cracked tiles on the roof. Some of the gutters were also noted as not functioning as well as they should be. All of these items identified from the initial inspection by Shire staff were in the approximate corresponding areas of water ingress inside the building.

In 2023 repair works were undertaken on the roof at a cost of \$15,400 excluding GST. The works entailed remove and replace (supply and install) all existing gutters and downpipes, provide a safe work plan, all accommodation, transport, meals and provide all relative insurances. It is uncertain if the current areas of concern were present at the time of those repair works and not addressed or if these areas have appeared since those repair works were completed.

The NAB Building is a registered building under the State Government’s Register of Heritage Places (as of May 1989) and is recorded as Place Number 2759. The NAB Building was constructed in 1921 as per the Register of Heritage Places. This means that any repairs and replacement need to be in keeping with the existing construction and materials.

No capital expenditure has been allocated in the Shire’s 2024/25 Budget and as such needs to be presented to Council for consideration.

**COMMENT**

After the initial inspection of the roof in August 2024, the Shire staff have sought a quote to repair the roof. To ensure that Staff and Council are fully informed and that all options are covered, Shire staff have also sought an estimate as to what it may cost to replace the entire roof. The quoted repair works were provided by a registered builder who visited and inspected the site so that they were fully informed of the works required.

The quote received for the repair works was at a price of \$12,700 excluding GST. These works include repairs to the roof (replace tiles and ridge capping and regrouting of ridge capping as required), repairs to the barge boards and fixing the gutters with the Shire to provide the gutters.

It's estimated that supplying the gutters would be in the vicinity of \$2,000 excluding GST (worst case), bringing the total repair costs to \$14,700 excluding GST. The contractor has advised that he is confident that he is able to source the exact type of tile and ridge capping to replace the damaged and missing tiles and ridge capping. These proposed works are only for essentially repair works and doesn't exclude that there may be other repair works required in the relative near future.

The estimated cost to replace the existing roof with tin is \$50-60,000 excluding GST. These works would not be acceptable as it's not in keeping with the existing tile roofing. The roof would need to use the exact style of tile as well. The estimated cost to replace the entire tiled roof and ridge capping could be anticipated to be circa \$120,000 excluding GST. The biggest issue would be sourcing the exact style and type of tile and ridge capping in that quantity. It would be proposed that any tiles and ridge capping that's removed and is in good order would be retained (for future repair works) and/or reused in the works. These works would potentially give the greatest life of asset in to the future as potentially no repair works/ maintenance (apart from regular maintenance such as gutter cleaning) would be required for some time.

Based on the prices above and the potential difficulties of sourcing the exact same tiles and ridge capping in any great quantities the most cost-effective solution may be to repair the roof, barge boards and fix the gutters which will resolve the current leaking issues of the roof.

The Shire may choose to keep the status quo (do nothing) however this means that the staining of the ceiling will not only continue but undoubtedly get worse and the structural integrity of the ceiling may be compromised in time.

As no budget allocation has been made for the repair works to the roof of the NAB Building Council may consider utilising Reserve Funds to fund the works. If Council was receptive to using Reserve Funds the Building Reserve may be used as the purpose for this Reserve is *'To be used for the continual upgrade and maintenance of council buildings within the Shire of Wyalkatchem'*. The Building Reserve currently has \$351,256.02 available. The use of the Building Reserve for these emergency (unforeseen in nature) is the reason why Council has Reserve funds to draw on.

Should the Council wish to undertake the repair works it may be funded with a budget amendment in the following manner:

GL/Project	Description	Current Budget	Revised Budget	(Surplus/Deficit)
196731010	Building reserve	-\$351,256.02	-\$336,556.02	\$14,700
NEW	Roof repairs, repairs to barge boards and gutter repairs.	\$0	\$14,700	-\$14,700
<b>NETT BUDGET IMPACT</b>				<b>\$0</b>

Should Council approve the repair works an additional quote would be required so as to adhere to the Council Policy 2.1 Purchasing Policy. That is, as the works are between \$10,000 and \$50,000 then two written quotes are required.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995 s. 6.8 Expenditure from municipal fund not included in annual budget*



**POLICY IMPLICATIONS**

Policy Number 2.1 – Purchasing Policy

**FINANCIAL IMPLICATIONS**

The proposed repair works were not known at the time the 2024/25 budget was developed and approved, and therefore no provision was included. Should Council endorse the use of the funds, then the following Budget amendment will require approval.

GL/Project	Description	Current Budget	Revised Budget	(Surplus/Deficit)
196731010	Building reserve	-\$351,256.02	-\$336,556.02	\$14,700
<i>NEW</i>	Roof repairs, repairs to barge boards and gutter repairs.	\$0	\$14,700	-\$14,700
<b>NETT BUDGET IMPACT</b>				<b>\$0</b>

**COMMUNITY & STRATEGIC OBJECTIVES**

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

**Goal: Our built environment responds to the accessibility and connectivity needs of all.**

Outcome No.	Action No.	Actions
<b>We have a vibrant, active public open spaces and buildings with high levels of utilisation and functionality</b>	7.1	Improve asset management practices in a manner that optimises life and function.
	7.2	Developing, maintaining and enhancing town streetscape and public spaces.
	7.3	Providing quality amenities and accessible public spaces for our community.
	7.4	Conserve the Shire’s natural environment.

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(141/2024) Moved: Cr Lawson Kerr                      Seconded: Cr Begley**

**That Council:**

- 1. Endorse undertaking the required roof, gutter and barge board repair works to the NAB Building at 25 Railway Terrace, Wyalkatchem;**
- 2. Endorse the release of \$14,700 amount of Reserve Funds from the Building Reserve to facilitate the works; and**
- 3. Approve the amendment of the 2024/25 Budget as detailed below:**

<b>GL/Project</b>	<b>Description</b>	<b>Current Budget</b>	<b>Revised Budget</b>	<b>(Surplus/Deficit)</b>
<b>196731010</b>	<b>Building reserve</b>	<b>-\$351,256.02</b>	<b>-\$336,556.02</b>	<b>\$14,700</b>
<b>NEW</b>	<b>Roof repairs, repairs to barge boards and gutter repairs.</b>	<b>\$0</b>	<b>\$14,700</b>	<b>-\$14,700</b>
<b>NETT BUDGET EFFECT</b>				<b>\$0</b>

**CARRIED 6/0**

**10.2. WORKS AND SERVICES**

**10.2.1. WORKS OFFICER’S REPORT AUGUST 2024**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	19 September 2024
Reporting Officer:	Allister Butcher, Consultant; Jennie Gorham, Admin/Leading Hand & Eric Anderson, Leading Hand.
Disclosure of Interest:	No interest to disclose
File Number:	13.05.02
Attachment Reference:	Nil

**BACKGROUND**

To inform Council of the activities of the Works and Services team during the month of August – September 2024.

**OVERVIEW**

**SUMMARY - ROADS / TOWN/ BUILDINGS**

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**Loss of Works Time**

- Loss of work time injury this month is 1 full time equivalent who has been away from work for 15 weeks.
- 

**Road Maintenance Program**

Maintenance grading has been continuous with the Shire grader and the assistance of contract graders (wet hire and dry hire). This has resulted in the completion of the South East quadrant and a large portion of the North West quadrant.



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**PARKS & GARDENS - TOWN SERVICES**

- Cleaning up of Town Hall after the Lexus Melbourne Cup high tea and cocktail party.

- A majority of staff spent a week setting up for the Rodeo and cleaning up after the event, this included repairs to the oval.
- The culverts on Ferris Street have been cleaned out and repaired due to water damage.
- On the 9<sup>th</sup> September we had 2 workers from the Dowerin Work Camp join us as STATIC workers on a 9-day fortnight. This is unpaid work until the PEP program commences.
- Due to the amount of rainfall this month the weeds in town have flourished, we have been mowing and then spraying as weather permits to eradicate them.



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## SWIMMING POOL

### Pool Update

- Works are progressing well with the pool refurbishment works.
- There has been some minor delays in pool construction due to the wet weather causing drainage issues.
- Water leaks that have been encountered (and repaired by the contractor) are:
  - Balance pipes between the main pool and kids pool (large holes in pipework)
  - Centre channel of the main pool
  - Most joins in main pool are leaking
- The water stops are almost finished.
- The main channel in the main pool is approximately 75% complete with pipework in and most valves installed. Due to the curved nature of the pool floor, the main channel water pipe has been heated and bent to maintain the curve of the pool floor. The heat treated bends have been strengthened prior to concreting in place,
- The mushroom for the kids pool has been constructed but is still to be brought to site.
- The kids pool channel pipework is in place and will be concreted in after the main pool channel.
- The electrical switchboard has been removed and upgraded.
- All external pipe work for the pool has been installed and back filled (after inspection by the Shire). The balance tank pipe has been installed and back filled.
- All of the internal pumphouse pipe work has been removed ready for the installation of the new pipe work, filtrations system and pump (all waiting on site for installation) as time permits.
- The contractor has advised that the quality of the pool itself (concrete base and walls) is excellent (nice and thick) and in good condition. The contractor did find that the centre

channel floor of the main pool was thin in places (50mm) but this has been remediated as the contractor has undertaken the main channel pipe works.



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#### **HUMAN RESOURCES**

- One of the Garden / Town Crew has changed from casual to permanent.
- The Shire advertised for a Casual Parks and Gardens employee to offset the workload, applications are being processed.

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#### **OH&S**

- Two staff members aggravated previous non work related injuries, these are being monitored.

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#### **VEHICLE/PLANT**

The Amman Roller bearing has now been repaired, the overall cost was \$1,879.67.

The Iveco Prime mover has been in and out of the mechanics with an existing air leak and an air conditioner issue. Sourcing parts has been difficult, at this stage the issue is not resolved.

We are getting quotes to get the Amman Roller air conditioner retrofitted in the cab as it's not efficient.

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#### **STATUTORY ENVIRONMENT**

There are no statutory environment implications in relation to this item.

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

There are some financial implications in relation to this item.

### COMMUNITY & STRATEGIC OBJECTIVES

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

**Goal: Our built environment responds to the accessibility and connectivity needs of all.**

Outcome No.	Action No.	Actions
<b>Our built environment responds to the accessibility and connectivity needs of all.</b>	8.1	Improving safety on road, cycle and footpath networks.
	8.2	Developing and planning community infrastructure to improve use and social interaction.

### VOTING REQUIREMENT

Simple Majority

### OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

**(142/2024) Moved: Cr Loton                      Seconded: Cr Lawson Kerr**

***That Council receives the Works Officer's report.***

***CARRIED 6/0***

**10.3. COMMUNITY DEVELOPMENT**

**10.3.1. COMMUNITY DEVELOPMENT REPORT**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	19 September 2024
Reporting Officer:	Nikki Towell – Community Development Officer
Disclosure of Interest:	NIL
File Number:	38.44.09
Attachment Reference:	NIL

**PURPOSE**

To provide the Council with an update on Community Development initiatives and events for August to September 2024.

**DISCUSSION**

**Lexus Melbourne Cup Tour**

On the 14th of August 2024, we welcomed the Lexus Melbourne Cup Tour to Wyalkatchem.

The day started at 10 a.m. with a street parade from the Bushell (CRC Building) towards Ashelford Park on Railway Terrace. Road closures followed our traffic management plan. At Ashelford Park, the Wyalkatchem District High School met the street parade, which was led by horse “Betty” pulling a Sulky carrying Damien Oliver, retired Melbourne Cup winning jockey who was holding the Lexus Melbourne Cup in all its 18-carat gold glory for people to see. The school children posed with Damien and the Cup and asked questions about being a jockey and the Cup. Damien also got the arduous task of judging the hobby horse decoration competition, awarding the winner, second and third, a small medallion and a horse toy for each place.

After the street parade, the High Tea began at 11 a.m. at Town Hall. Catered by Yvette’s Cakes and Grazing Boards, the event was very well received, with 58 people attending. Formalities, followed by a crowd question-and-answer session with Damien Oliver and a five-song performance by the Wheatbelt Warblers choir, made for a serendipitous performance that finished the event nicely at 1 p.m.

Guests were invited to the CBH museum for a gold coin donation, while the Lexus Melbourne Cup team took photos and videos of the Cup at farms, in crops, and with landmarks all around the town. At 6.30 pm, the Cocktail Party began, welcoming 55 guests. With the perfect background music performed by talented Dan Garner, the crowd drank, ate, and chatted away. Like the High Tea before, the formalities included a question-and-answer session with Damien Oliver. After the speeches, a photo of Damien Oliver and the Melbourne Cup, also signed by Damien, was auctioned to the highest bidder, going for over \$700. People also took the opportunity to have their photos taken with the Melbourne Cup, by photographer Rod Lawson-Kerr printing A4 prints on site.

A massive thank you needs to be extended to all the behind-the-scenes staff, especially the Works Admin Officer and Crew, who helped set up, decorate, and pack down the Town Hall and Ashelford Park marquees and hobby horses, as well as the setup of the street closure.

A real whole of team effort was required to make the day run as fantastically as it did.



Most community members have commented that it was an experience they will never forget.



Details of the Budget v Actual spend for the Lexus Melbourne Cup Tour will be provided in due course.

### **Wyalkatchem Rodeo**

On 24 August 2024 and in less-than-ideal conditions; the Shire in conjunction with Double Barrell held what has been considered our most a successful rode to date. There was a 31% attendance increase from this year 2024 - 3,793 attendees, to last year 2023 - 2,904 attendees.

Integral to the success of the day was the volunteers from the Wyalkatchem Community. In appreciation, the Shire held a “thank -you” dinner at the Wyalkatchem Hotel on 9 September 2024.

De-brief sessions to identify opportunities for improvement have been held and information captured to ensured the continued success of the Wyalkatchem / Double Barrell Rodeo. Details of the Budget v Actual spend for the Wyalkatchem Rodeo will be provided in due Course.

### **Grants**

#### **AWARE Grant (All West Australians Reducing Emergencies)**

On the 4<sup>th</sup> September confirmation was received that the Shire was successful in obtaining a grant for \$14,300 through the Department of Fire and Emergency Services (DFES)



The grant money has been awarded to the Shire to engage a specialist consultant to review and update our Local Emergency Management Arrangements (LEMA). The consultant will also provide staff and Local Emergency Management Committee (LEMC) members training in emergency management with a range of scenarios to improve our preparedness.

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**STATUTORY ENVIRONMENT**

*Local Government (Financial Management) Regulations, S13.1*

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

*There are budgeted financial implications concerning this item that have been identified in this report or will be provided to Council in due course*

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective No.	Outcome (Business Plan)	Goal No.	Actions (Community Strategic Plan)
ED1.1.2.5	Coordinate activities that recognise national events, our leaders, volunteers and new community members.	Goal 2	“An active, engaged and social community.” - Facilitate, encourage, and support community events.”
		Goal 10	“Improved community communications & engagement”

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(143/2024) Moved: Cr Dickson**

**Seconded: Cr Petchell**

***That Council receives the Community Development Officer’s Report.***

***CARRIED 6/0***

**10.4. GOVERNANCE AND COMPLIANCE**

**10.4.1. CHIEF EXECUTIVE OFFICER'S REPORT**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	13 September 2024
Reporting Officer:	Sabine Taylor, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

**SUMMARY**

This report is prepared by the CEO to provide Council and the Wyalkatchem community, some insight into CEO activities and Council operations.

**COMMENT**

The focus of the CEO has been on completing the draft Strategic Community Plan 2024 - 2034 for public consultation and operational matters. A draft has been placed on the Shire's website for Community feedback and face to face Community presentation was held at Council Offices at 27 Flint Street on 18<sup>th</sup> September 2024.

Staff performance reviews are continuing, including a review and update of all position descriptions and are now due for completion by end of October 2024.

Since the last report, the CEO has attended the following substantial meetings and events to progress community and Council's interests:

- 15 Aug 2024 Great Eastern Country Zone Meeting
- 19 Aug 2024 Morning Tea at Wyalkatchem Medical Centre
- 20 Aug 2024 Local Government Reform Webinar No. 3 2024
- 21 Aug 2024 Community Housing Prequalification Scheme Information Session
- 21 Aug 2024 Local Government Reconciliation Resource Information Session
- 22 Aug 2024 Wheatbelt Public Health and Local Government Planning Collaborative
- 28 Aug 2024 LG Professionals People and Culture Advisory Group Webinar
- 30 Aug 2024 Earthquake Webinar: What do I need to know to help my community?
- 30 Aug 2024 NEWROC Executive Meeting
- 3 Sept 2024 Round table with Hon Hannah Beazley
- 4 Sept 2024 Meeting with local business owner, Happy Pill Pharmacy, Joy Lim

**KEY CORRESPONDENCE RECEIVED**

- Attachment A: 'Hear Me Out' Inquiry into youth detention in WA – Commissioner for Children & Young people - Full Report
- Attachment B: 'Hear Me Out' Inquiry into youth detention in WA – Commissioner for Children & Young people - Summary Report
- Attachment C: Community Housing Prequalification Scheme
- Attachment D: Letter from Co-ordinator General Brandon Moon, National Emergency Management Agency
- Attachment E: Letter from hon Hannah Beazley MLA, Launch of the Local Government Child Safety Self- assessment

**KEY OUTGOING CORRESPONDENCE**

Nil

**STATUTORY ENVIRONMENT**

There are no direct statutory implications in relation to this item.

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no financial implications in relation to this item.

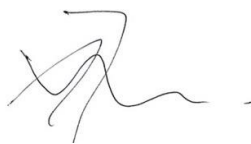
**COMMUNITY & STRATEGIC OBJECTIVES**

The CEO’s activity promotes the Strategic Community Plan objectives particularly, those outlined in Goal 10 which calls on transparent, accountable and effective governance.

**Goal 10 Transparent, accountable and effective governance.**

**Goal 12 Form strategic partnerships and advocate for the Community.**

Goal No.	Action No.	Actions
<b>10 Transparent, accountable and effective governance</b>	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
<b>12 Form strategic partnerships &amp; advocate for the community</b>	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs



Sabine Taylor  
Chief Executive Officer

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(144/2024) Moved: Cr Lawson Kerr                      Seconded: Cr Dickson**

***That Council accepts the Chief Executive Officer’s report.***

**CARRIED 6/0**

**10.5. PLANNING AND BUILDING**  
NIL

**11.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**13.URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Nil

**14.MATTERS BEHIND CLOSED DOORS**

Nil

**15.CLOSURE OF THE MEETING**

There being no other business to attend to, President Cr Garner closed the meeting at 4:35pm.