



**MINUTES
OF THE
ORDINARY MEETING
OF COUNCIL
HELD ON
17 October 2024**

**Council Chambers
Honour Avenue
Wyalkatchem**

Commencement: 4:09pm

Closure 4:42pm

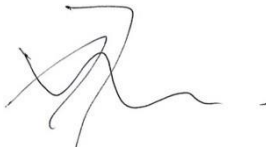
Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence “Unconfirmed” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “Confirmed” Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

These unconfirmed minutes were approved for distribution on 21 October 2024.



Sabine Taylor
Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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1. DECLARATION OF OPENING

The President, Cr Garner, declared the meeting open at 4:09pm

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 4:10pm

Mr Gamble asked a question in regards to what expenditure with a LG Best Practices related to which the Manager of Corporate Services answered.

2.3. Declaration of Public Question Time closed

Public Question Time closed at 4:11pm

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Cr Owen Garner	President
Cr Christy Petchell	Deputy President
Cr Christopher Loton	
Cr Tracy Dickson	
Cr Justin Begley	
Cr Rod Lawson Kerr	
Sabine Taylor	Chief Executive Officer
Claire Trenorden	Manager Corporate Services

3.2. Visitors

Russell Wood
Stephen Gamble
Eric Anderson
Jennie Gorham

3.3. Apologies

Nil

3.4. Approved Leave of Absence

Nil

3.5. Applications for Leave of Absence

Nil

4. OBITUARIES

The President advised the following residents and former residents of Wyalkatchem had recently passed away:

Dale Borgward and Joan Berryman

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Nil

6.2. Impartiality Interests

Nil

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council – 19 September 2024

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 19 September 2024. (Attachment 7.1.1)

OFFICER RECOMMENDATION:

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 19 September 2024 (Attachment 7.1.1) be confirmed as a true and correct record.

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(145/2024) Moved: Cr Begley Seconded: Cr Lawson Kerr

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 19 September 2024 (Attachment 7.1.1) be confirmed as a true and correct record.

CARRIED 7/0

7.2. Receipt of Minutes

7.2.1. Wheatbelt North-East Sub Regional Road Group Minutes – 11 September 2024

Minutes of the Wheatbelt North-East Sub Regional Road Group meeting held on Wednesday 11 September 2024 (Attachment 7.2.1)

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(146/2024) Moved: Cr Petchell Seconded: Cr Dickson

That the minutes of the Wheatbelt North-East Sub Regional Road Group meeting held on Wednesday 11 September 2024 (Attachment 7.2.1) be received by Council.

CARRIED 7/0

7.2.2. NEWROC Council Minutes – 24 September 2024

Minutes of the NEWROC Council Meeting of Tuesday 24 September 2024 (Attachment 7.2.2)

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(147/2024) Moved: Cr Begley Seconded: Cr Dickson

That the minutes of the NEWROC Council Meeting of Tuesday 24 September 2024 (Attachment 7.2.2) be received by Council.

CARRIED 7/0

7.2.3. CEACA Management Committee Minutes – 30 September 2024

Minutes of the CEACA Management Committee Meeting of Monday 30 September 2024 (Attachment 7.2.3)

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(148/2024) Moved: Cr Stratford Seconded: Cr Begley

That the minutes of the CEACA Management Committee Meeting of Monday 30 September 2024 (Attachment 7.2.3) be received by Council.

CARRIED 7/0

7.2.4. CEACA Members Minutes – 30 September 2024

Minutes of the CEACA Members Meeting of Monday 30 September 2024 (Attachment 7.2.4)

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(149/2024) Moved: Cr Petchell Seconded: Cr Stratford

That the minutes of the CEACA Member Meeting of Monday 30 September 2024 (Attachment 7.2.4) be received by Council.

CARRIED 7/0

7.2.5. State Road Funds to Local Government Advisory Committee Minutes – 27 August 2024

Minutes of the State Road Funds to Local Government Advisory Committee Minutes of Tuesday 27 August 2024 (Attachment 7.2.5)

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(150/2024) Moved: Cr Petchell Seconded: Cr Begley

That the minutes of the State Road Funds to Local Government Advisory Committee of Tuesday 27 August 2024 (Attachment 7.2.5) be received by Council.

CARRIED 7/0

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr Garner has received multiple comments from the community on the great work being done at the Cemetery and Railway Terrace.

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

10. REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – SEPTEMBER 2024

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	7 October 2024
Reporting Officer:	Parul Begum, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for payment – September 2024

SUMMARY

To provide the Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for the Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

The council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

COMMENT

The September 2024 payment listing is presented to the Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal	Cheque	0	0
Municipal & Trust	EFT	EFT 4011	EFT3962
Reserves	EFT	EFT	No Payments
DD	DD	DD3532.1	DD3497.1

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2024/2025 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long-term financial sustainability
		10.3	<ul style="list-style-type: none"> High-quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(151/2024) Moved: Cr Petchell Seconded: Cr Lawson Kerr

That Council endorsed the Total payments for the month of September being \$678,646.72 which is comprised of:

- 1. Cheque 16894 payments in the Municipal Fund totalling \$0.00***
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$643,154.10;***
- 3. Direct Debit (DD) payments in the Municipal Fund totalling \$35,492.62;***

CARRIED 7/0

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – AUGUST 2024

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	7 October 2024
Reporting Officer:	Parul Begum, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Cards – August 2024

BACKGROUND

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
 Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the FY24 -25 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

This matter is consistent with the following Strategic Community Plan goal.

Goal - Transparent, accountable and effective governance

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable, and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long-term financial sustainability
		10.3	<ul style="list-style-type: none"> High-quality corporate governance, accountability, and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(152/2024) Moved: Cr Begley

Seconded: Cr Loton

That Council endorses credit card payments for the period 30 July 2024 to 28 August 2024, totalling \$2,275.76 (refer to attachment 10.1.2).

CARRIED 7/0

10.1.3. MONTHLY FINANCIAL REPORTS – SEPTEMBER 2024

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	11 October 2024
Reporting Officer:	Claire Trenorden, MCS
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report September 2024

BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

COMMENT

The attached reports includes:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4

Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Total Cash Available as at 30 September 2024 is \$6,016,314;

- cash available is made up of unrestricted cash \$2,583,405 (42.94%) and
- restricted cash \$3,432,909 (57.06%).

Rates Debtors balance as at 30 September 2024 is \$380,968 and Rates Notices for 2024-25 were issued in August 2024. Rates collected as at end of September was \$1,171,831 - 75%.

September 2024: Operating Revenue – Operating revenue of \$2,008,010 is made up of Rates - 75%, Grants - 13%, Fees and Charges - 11%, Interest earnings – 1% and other – 0%.

Operating Expenses – Operating expenses of \$1,466,881 is made of Employee Costs – 27%, Materials and Contracts – 33%, Depreciation – 31%, Insurance – 7% and Utility – 2% and Other Charges – 0%.

Agenda for the Ordinary Meeting of Council held in the Shire of Wyalkatchem Council Chambers on the 17 October 2024

Actual v Budget for various items:

	Budget 2024/25	Actual 2024/25	Variance
Rodeo	\$20,000		

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(153/2024) Moved: Cr Dickson Seconded: Cr Begley

That Council accepts the Statements of Financial Activity for the month ending 30 September 2024 (refer attachment 10.1.3).

CARRIED 7/0

10.2. WORKS AND SERVICES

10.2.1. WORKS OFFICER'S REPORT SEPTEMBER 2024

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	17 th October 2024
Reporting Officer:	Allister Butcher, Consultant; Jennie Gorham & Eric Anderson, jointly Acting Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.02
Attachment Reference:	Nil

BACKGROUND

To inform Council of the activities of the Works and Services team during the months of September and October 2024.

OVERVIEW

Allister Butcher, Rural Infrastructure has now been engaged by Council to provide subject matter expertise on capital projects, roads and strategy.

SUMMARY - ROADS / TOWN/ BUILDINGS

Road Construction Program

- Geotechnical investigations have been undertaken for Wyalkatchem North Road and Cemetery Road to determine the pavement design and works required.
- Alternate construction methodologies are being investigated due to the lack of availability of gravel in close proximity to the works and the excellent strength of the sub-grade (existing) materials.
- Quotes are being sort for Korrelocking North Road verge maintenance works.
- Staff are seeking gravel for resheeting works.
- Staff are working through the outstanding gravel royalties as promised to landowners in previous years.

Cemetery

- Friends of the Cemetery have purchased a display board with glass doors and will soon be displaying information in relation to the Cemetery. The board was installed by The Men's Shed.
- The everlastings in the new garden bed at the South end of the Cemetery have flowered and the rosemary along the front fence has taken.



Road Maintenance Program

Maintenance grading was concluded at the end of September start of October with all designated roads now completed.

Road repairs and general maintenance has started with pot holes on the Cunderdin – Wyalkatchem Road and a few in town.

The bollards complete with cats eyes have been completed on the footpath corner of Gamble Street and Railway Terrace.

Maintenance work on the Bookham Road wash out has commenced along with clearing and widening Trenorden Road.



PARKS & GARDENS - TOWN SERVICES

- The yearly maintenance program for the oval commenced the start of October with the spraying of both herbicide and insecticides along with verti-draining and topdressing.

- With cricket seasons almost upon us, the garden crew have been spraying out the wickets over the last few months to eliminate the kikuyu between the pitches.
- On the 9th September two workers from Dowerin Work Camp join us as STATIC workers , their willingness to work , and skills have helped the crews complete outstanding tasks.
- The old windsock at the airport had seen better days , and new windsock was purchased and installed.
- After the pruning master class in July with Vic Garn , the roses at Admin are starting to bloom and smell amazing.
- The rosemary on Railway Terrace has been thinned , shaped and had all the dead wood cut out . Whilst the everlastings and lavender on Railway Terrace have flowered adding a bit of colour.
- With summer fast approaching the gardens crew have been focusing on the reticulation around town checking faults and replacing solenoids.



SWIMMING POOL

Works are well underway and are reaching the pointy end of the project. All the external pipe for the pools and tanks have been installed and covered.

The pump shed internal pipes and filters have been removed and works has commenced on replacing and upgrading these pipes and filters.

Delays were encountered due to the (glorious) rain which created issues regarding installing pipe work and concreting works. Due to the water logged nature of the soil around the pool additional dewatering was required during the works creating some delays.

The water proofing works in the Olympic and toddlers pool are all but finished and is taking the time it takes to achieve the correct curing times until further works can progress in those areas.

Priming and painting of the Olympic pool has commenced which is a laborious and time onerous task, having to wait for the individual layers to achieve the correct drying times before continuing.

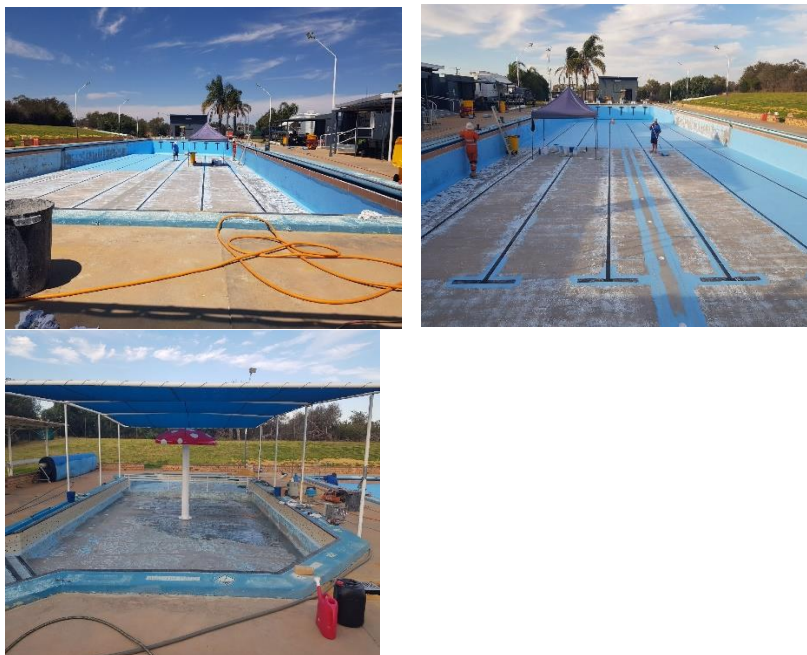
The mushroom for the toddlers pool has been constructed and has been installed.

Additional leaks in the pools and tanks have been identified during the works which have been costed and are being reviewed as variations.

Improvement works for the pool have been undertaken and implemented at no cost to the Shire including installing flush joints on pump lines in both pools so as to be able flush debris/sand from these lines easily (not present on the current system).

At this stage the works for the pool are proposed to be completed by the end of October.

The contractor has advised that they were impressed with the structural integrity of the pool and that most other pools across the Wheatbelt have not been constructed to such a high standard as Wyalkatchem.



Shire Buildings

On the 20th August the Medical Centre kitchen ceiling collapsed, luckily no one was inside at the time , this has since been repaired.

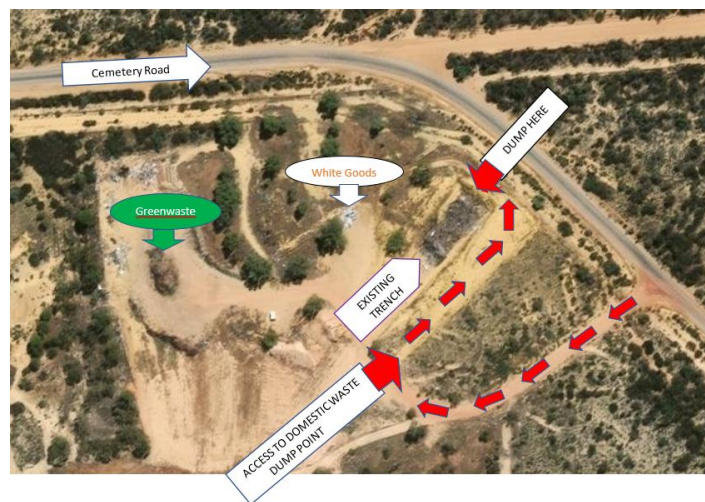
We have engaged a contractor to repair the NAB Bank roof , gutters and barge boards to resolve the current leaking of the roof issue.

A contractor has also been engaged to carry out repair works to the sliding doors at the Works Depot on Grace street, due to prior work commitments by the contractor work will commence December 2024 – January 2025.



Rubbish Tip

The rubbish tip was closed for 3 days for general maintenance and reconfiguration to the household waste dumping.



OH&S

- A near miss happened whilst levelling off the rubbish tip face, the skid steer got close to the edge and needed help to get out. No damage was done to the skid steer.
 - A gate at the tip was damaged when a gust of wind blew it shut and hit the skid steer bending the gate, town crew should be able to straighten it. No damage to the Skid steer was reported.
 - A quarter panel window was smashed on one of the town utes during whipper snipping. The replacement cost was \$120, town crew will fit.
-

VEHICLE/PLANT

The Toro mower was sent to Perth for servicing and repairs at a cost of \$ 1815.52

The Aamman Roller had its service to find the tail shaft was loose and required tightening pushing the service out to \$2667.83.

We have purchased the new ride on mower for the pool, a ZTXS4 48 cub cadet zero turn with a catcher. This can also be used for other areas when required \$15,777.07.

The Iveco truck still has intermittent air conditioner issues along with air leaks, the Road crew have identified the leaks just waiting to book into mechanics.

The Liebherr loader went into limp mode last week, Liebherr came to site and replaced the add blu pump \$ 5,863.61.

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are some financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

Goal: Our built environment responds to the accessibility and connectivity needs of all.

Outcome No.	Action No.	Actions
Our built environment responds to the accessibility and connectivity needs of all.	8.1	Improving safety on road, cycle and footpath networks.
	8.2	Developing and planning community infrastructure to improve use and social interaction.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(154/2024) Moved: Cr Lawson Kerr Seconded: Cr Begley

That Council receives the Works Officer's report.

CARRIED 7/0

10.3. COMMUNITY DEVELOPMENT

NIL

10.4. GOVERNANCE AND COMPLIANCE

10.4.1. CHIEF EXECUTIVE OFFICER'S REPORT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	14 October 2024
Reporting Officer:	Sabine Taylor, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

SUMMARY

This report is prepared by the CEO to provide Council and the Wyalkatchem community, some insight into CEO and Council activities.

COMMENT

The CEO has finalised Strategic Community Plan 2024 – 2034 (CSP). The CSP was placed on our Council website to encourage feedback prior to finalisation.

Since the last report, the CEO has attended the following substantial meetings and events to progress community and Council's interests:

- 06 Sept 2024 Rodeo de-brief – Community Group – Men's Shed
- 12 Sept 2024 Meeting with NBN – discussion on Technology issues in the Wheatbelt
- 17 Sept 2024 Department of Primary Industries and Regional Development – Polyphagous Shot Hole Borer
- 17 Sept 2024 Roadwise Catchup – discussion on potential black spots
- 17 Sept 2024 CarExpert – re potential dates for future testing of vehicles at airstrip
- 18 Sept 2024 Community Resource Centre
- 18 Sept 2024 Community Forum – Strategic Community Plan
- 24 Sept 2024 NEWROC Council Meeting
- 02 Oct 2024 Local Emergency Management Meeting (LEMC)
- 07 Oct 2024 DFES Pre High Threat Period Preparedness
- 8 Oct 2024 Women in Local Government Forum
- 9 – 10 Oct 2024 WALGA Local Government Convention 2024
- 11 Oct 2024 WALGA - Band 4 Local Government Meeting

KEY CORRESPONDENCE RECEIVED

- Attachment A: Polyphagous Shot Hole Borer Update Polyphagous Shot Hole Borer Update
- Attachment B: Letter from WALGA re VacSwim Summer Swimming Program
- Attachment C: 2024 Christmas and Public Holiday Retail Trading Extensions
- Attachment D: Repeal of Regulations

KEY OUTGOING CORRESPONDENCE

Nil

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The CEO's activity promotes the Strategic Community Plan objectives particularly, those outlined in Goal 10 which calls on transparent, accountable and effective governance.

Goal 10 Transparent, accountable and effective governance.

Goal 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships & advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(155/2024) Moved: Cr Begley Seconded: Cr Loton

That Council accepts the Chief Executive Officer's report.

CARRIED 7/0

10.4.2. STRATEGIC COMMUNITY PLAN

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	14 October 2024
Reporting Officer:	Sabine Taylor, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

SUMMARY

The Shire of Wyalkatchem Strategic Community Plan (Attachment A) incorporates the Corporate Business Plan; both of which are key documents in the Western Australian Government's Integrated Planning and Reporting Framework. This framework ensures the Council's decisions take the Community's aspirations into account, whilst considering the available financial and other resources.

BACKGROUND

The purpose of this document is to provide a clear purpose and strategic direction for our Shire, and to source the funding and support required to address the community priorities detailed later in this document. This Plan includes the Strategic Community Plan (10 years) and Corporate Business Plan (4 year) deliverables.

COMMENT

In 2024, community members were asked to review the strategies from the previous strategic plan to determine whether the strategies/projects were still priorities for the next 10 years. The strategies/projects were highlighted as the most important and have been continued into this Strategic Integrated Plan under the priority headings of Economic, Community, Environment and Civic Leadership. The statement of strategic outcome and underlying goals are detailed in the strategic plan.

Extensive community consultation was conducted and the strategic plan was developed based on:

- The blueprint for the region.
- Community engagement on what is important to the people that live within our Shire.
- Input from Elected Members and Staff based on feedback they have received and their strong desire to deliver positive outcomes for their community.
- Current partnerships and projects already being delivered.

STATUTORY ENVIRONMENT

The Strategic Community Plan complies with Section 5.56 Local Government Act, 1995 and Section 19 (C), (D) and (DA) Local Government (Administration) Regulations.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

The financial implications for the execution of the goals in the Strategic Community Plan and Corporate Business Plan will be detailed in future reports to Council by Officers as delivered.

COMMUNITY & STRATEGIC OBJECTIVES

The Strategic Community Plan incorporates the Corporate Business Plan objectives particularly, those outlined in Goal 10 which calls on transparent, accountable and effective governance.

Goal 10 Transparent, accountable and effective governance.

Goal 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships & advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(156/2024) Moved: Cr Petchell Seconded: Cr Lawson Kerr

That Council adopt the Shire of Wyalkatchem, Strategic Community Plan 2024 – 2034.

CARRIED 7/0

10.4.3. NEWROC ECONOMIC DEVELOPMENT STRATEGY

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	14 October 2024
Reporting Officer:	Sabine Taylor, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

SUMMARY

The North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) adopted the attached NEWROC Economic Development Strategy and Economic Profile at a meeting held on 30 July 2024.

BACKGROUND

The NEWROC Economic Development Strategy and Economic Profile were developed by a NEWROC Economic Development Sub Committee over a number of meetings following an economic development presentation to NEWROC by the Wheatbelt Development Commission on 27 April 2023. (refer Attachment A and B)

COMMENT

The intent of the NEWROC Economic Development Strategy 2024-2029 is to establish a framework for the joint and collaborative progression of economic development actions, initiatives and priorities across the region.

It details the following priority areas of focus for NEWROC:

- Infrastructure Investment and Service Delivery
- Tourism Sector Growth
- Small Business Development
- Local Communities Revitalisation
- Regional Brand Establishment

STATUTORY ENVIRONMENT

There are no direct statutory implications.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item, however some of the strategies and outcomes are likely to have future policy implications for the Shire of Wyalkatchem.

FINANCIAL IMPLICATIONS

There are no direct financial implications in relation to this item, however some of the strategies and outcomes are likely to have future financial implications for the Shire of Wyalkatchem.

COMMUNITY & STRATEGIC OBJECTIVES

The Strategic Community Plan incorporates the Corporate Business Plan objectives particularly, those outlined in Goal 10 which calls on transparent, accountable and effective governance.

Goal 10 Transparent, accountable and effective governance.

Goal 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships & advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(157/2024) Moved: Cr Stratford

Seconded: Cr Dickson

That Council endorse the North Eastern Wheatbelt Regional Organisation of Council's Economic Development Strategy 2024-2029.

CARRIED 7/0

10.5. PLANNING AND BUILDING

10.5.1. APPLICATION FOR SUBDIVISION (SD) APPROVAL LOTS 28-30 WILSON ST

Applicant:	Co-operative Bulk Handling
Location:	Shire of Wyalkatchem
Date:	17 October 2024
Reporting Officer:	Sabine Taylor, CEO
Disclosure of Interest:	No interest to disclose
File Number:	07.10
Attachment Reference:	Attachment 10.5.1 Subdivision Application

SUMMARY

The Western Australia Planning Commission (the Commission) has referred a subdivision application (200760) to the Shire of Wyalkatchem for comment. Responses are required by 25th October 2024. The proposal seeks to amalgamate three lots on Wilson Street near Honour Street.

Plans and documentations relating to the proposal are attached to this item. The proposed subdivision area is in the centre of Wyalkatchem townsite as is currently vacant. **Figure 1** below shows the land with the immediate surrounds.

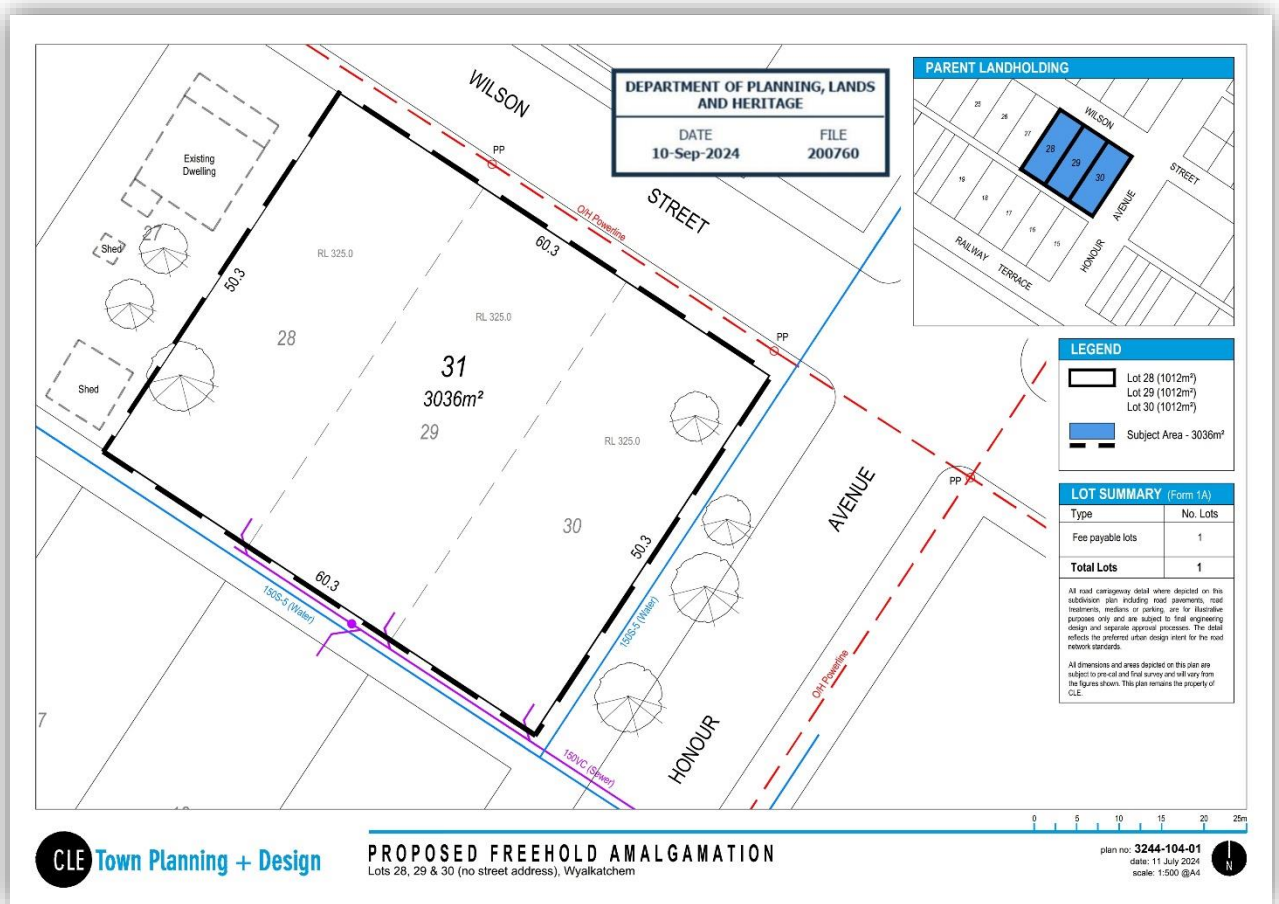
FIGURE 1 – LOCATION PLAN



Source: Landgate, Planwest

Figure 2 is an extract from the application sketch that shows the three lots of around 1,012m² each (the old quarter acre).

FIGURE 2 – EXTRACT FROM SD PLAN



Source: SD Application, Planwest

BACKGROUND

LOCAL PLANNING SCHEME

Local Planning Scheme No 4 (the Scheme) zones all three lots as Commercial. It is clear that the south side of Wilson Street is designed to cater for the townsite’s commercial development - although some of these properties are still used for residential purposes. Much of this land, on the south side of Wilson Street, faces residentially zoned (and used) land.

The two corner lots of the subject land face the side walls of the Council Hall that has its frontage to Honour Avenue. The third lot (Lot 28) faces the rear carpark of the hall.

There is nothing in the Scheme that guides or prevents the amalgamation of these lots, however the Scheme objectives for the Commercial zone indicate the Council’s intention to consider residential development as follows:

- To reduce uses attracting large volumes of heavy vehicle traffic other than to service retail outlets.

- To provide for residential uses only where the residential uses are combined with a commercial use, e.g. hotel, or where the residential uses occupy a floor level or location where it is impracticable or inappropriate to establish a shop or office.

Figure 3 shows the zoning of the surrounding areas.

FIGURE 3 – SCHEME MAP EXTRACT



Source: DPLH, Planwest

The covering letter to the application says that the intention of the owners (CBH) is to build a workforce accommodation facility on the site. Clearly a workforce accommodation complex would not satisfy the objectives outlined above. The zoning table shows the permissibility of uses in certain zones, however, and as stated by the applicant, the proposed use is not listed.

Clause 4.4.2 of the Scheme provides the opportunity for the Council to determine the permissibility of a use that is not listed, however, to exercise this discretion the Council would have to approve a development that may be in conflict with the 2 objectives listed above.

Although this application is solely for the amalgamation of the three lots, it is suggested that the applicant be advised that the Council's support for the subdivision does not indicate its support for the intended development. The Council would be prepared to support a Scheme Amendment, prepared by the applicant, to rezone the site for a 'Special Use – Workforce Accommodation'.

COMMENT

The proposed amalgamation of the three lots in Wilson Street, in itself, is not considered to be an issue. The essential services are already available, the land is clear of development, and the Council does not seek to request that any conditions be imposed from its perspective.

In addition, there are still several lots in the Commercial zone that remain undeveloped indicating that there may not be a shortage of commercial land.

However, the intent for the subsequent development of the land may be an issue that could be addressed early in the proposal if advice regarding a Scheme amendment is provided in advance.

The principle of locating the accommodation of the CBH workforce in town is supported as it ensures a beneficial knock-on impact for town-based commercial businesses.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Shire of Wyalkatchem Local Planning Scheme No 4

POLICY IMPLICATIONS

There are no policy implications applicable to this item.

FINANCIAL IMPLICATIONS

There are no financial implications applicable to this item.

COMMUNITY & STRATEGIC OBJECTIVES

There are no strategic implications to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(158/2024) Moved: Cr Begley

Seconded: Cr Lawson Kerr

That the Council:

- 1. Advises the WA Planning Commission that it has no objections to the proposed amalgamation (subdivision ref 200760), and it has no conditions to impose.***
- 2. Advises the applicant that the Council is not in favour of supporting the development of a workforce accommodation facility whilst the land is zoned Commercial, however, it is prepared to consider a Scheme Amendment that seeks to rezone the subject land to a special use zone for the specific purpose for a workforce accommodation facility.***

CARRIED 7/0

11.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13.URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14.MATTERS BEHIND CLOSED DOORS

Nil

15.CLOSURE OF THE MEETING

There being no other business to attend to, President Cr Garner closed the meeting at 4:42pm.